

EAST GRINSTEAD TOWN COUNCIL

Council Offices East Court College Lane East Grinstead RH19 3LT
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7th January 2021

Notice is given of a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** is to be held virtually on **THURSDAY 14th JANUARY** IMMEDIATELY FOLLOWING THE PUBLIC SERVICE AND AMENITIES AND TOURISM COMMITTEES which will start from **7pm**. Any member of the public who wishes to join the virtual meeting should email the Town Clerk (townclerk@eastgrinstead.gov.uk) by **noon** at the latest on the day of the meeting. A link to the meeting will be sent via return email. Any members of the public wishing to attend must ensure that they are registered under their true name, pseudonyms are not allowed and where discovered the person will be denied access or ejected from the meeting.

The Council's policy for virtual meetings can be found at <https://www.eastgrinstead.gov.uk/meetings/virtual-meetings/>.

Mrs J W Holden,
Town Clerk.

Committee: Cllrs J Belsey, Mrs M Belsey, Mrs Farren, Mrs Mainstone, Matthews, Mrs Mockford, Osborne, Sweatman (Chair), Visser and Whittaker. Town Mayor and Deputy Town Mayor (Vice Chair) (ex officio)

A G E N D A

- 1 Public Participation: The public are invited to attend the virtual meeting via a link which will be sent to any member of the public or press who requests it by noon on the day of the meeting. They may ask questions under the councils remit, or make representation on a matter that is on the agenda. Speaking is guided by the Councils standing order 1 (available on website). You should indicate to the Chairman you wish to speak by using the raising your hand button. The Chairman will select the speakers, in turn up to the maximum time limit, If you wish to be recognised you are recommended to contact the Chairman or Town Clerk before the meeting who will do their best to ensure you are able to speak. There is no right of reply and your question or representation must not last any longer than 2 minutes. Should you wish to circulate anything to the committee this should be sent to the Town Clerk no later than 12 noon on the day of the meeting.
- 2 To commence not later than 15 minutes after opening. - apologies for absence.
- 3 To receive any Declarations of Interest
- 4 To Consider the Draft Budget Book for 2021/2022
Members are asked to have a copy of the draft revenue budgets papers for 2021/2022 with them. . The considerations that Members will need to undertake at the meeting are all as indicated in the booklet and will ultimately culminate in a formal recommendation to Council. In summary Members are asked to:
 - i) Consider and approve the recommendation from the other Committees,
 - ii) Approve their own budget for cost centres under their own control, namely;
 - Democratic representation (cost centre 100),
 - Corporate management (cost centre 200),
 - Community support (cost centre 400) including the grants to community organisations,

- Central administration and support (cost centre 1100), and
 - Charities (cost centre 1000)
5. Recommend formally the overall Town Council budget for the 2021/2022 financial year to Council. It is Council that will then formally resolve the precept.
 6. Any other urgent business to note

NB: The next full meeting of the Committee will be held **THURSDAY 25TH MARCH 2021 at 7.00pm**