



REGULAR HIRER CHARGES 2024 – 2025

East Court Mansion					
Hall Hire / Booking Period		Casual Booking £ per hour	Block Booking £ per hour	Minimum Hire Period	
Cranston Suite / Main Hall / Council Chamber / Mayor's Parlour					
Monday - Friday	08:00 – 00:30	£22.00	£16.50	2 Hours	January - December
Main Hall Only					
Saturday	08:00 – 00:30	£42.00		6 Hours	April - September
	08:00 – 00:30	£31.50		4 Hours	October / March
Sunday	08:00 – 00:30	£31.50		4 Hours	January / December
Main Hall & Cranston Suite					
Monday - Thursday	08:00 – 00:30	£31.50	£31.50	2 Hours	January / December
Friday	08:00 – 00:30	£43.00	£34.50	2 Hours	January / December
Saturday	08:00 – 00:30	£65.50		6 Hours	April - September
	08:00 – 00:30	£49.50		4 Hours	October - March
Sunday	08:00 – 00:30	£49.50		4 Hours	January / December
East Court Kitchen Only available with room hire		Minimum of 8 hours – No Charge		Fixed Rate £63.00 (50% discount approved Charities)	
Alcohol		Pay Bar	£60.00	Own Alcohol	£70.00

Meridian Hall					
Booking Period <i>(Including courtyard & kitchen)</i>	Casual Bookings £ per hour	Block Bookings £ per hour	Minimum Hire Period		
Monday to Thursday 08.00 – 17.00	£31.50	£25.00	2 Hours		
Monday to Thursday 17.00 – 00.30	£31.50	£31.50	2 Hours		
Fridays : 08.00 – 00.30	£63.00		4 Hours		
Saturdays 08.00 – 00.30 (April – September)	£89.00		8 Hours		
Saturdays 08.00 – 00.30 (October – March)	£66.75		4 hours		
Sunday 08.00 – 00.30	£66.75		4 hours		
Alcohol		Pay Bar	£60.00	Own Alcohol	£130.00
Ceiling Voile		Fixed charge or the period of hire		£110	

1. The above charges are inclusive of VAT at the standard rate.
2. Sundays before a Bank Holiday are charged at Saturday rate.
3. New Year's Eve (Monday – Thursday) is charged at Friday rate.
4. Own Alcohol - 50% discount approved Charities
5. With the exception of regular bookings a breakage deposit of **£300.00** is charged prior to the event.
6. Bookings time must include sufficient time to set up and clearing away. Payment will be required for any extended use in accordance with the scale of charges.
7. EGTC caretakers will set out and put away all tables and chairs; crockery and cutlery must be left clean.