


RISK ASSESSMENT

RISK ASSESSMENT FOR:	Play Area	 EAST GRINSTEAD TOWN COUNCIL
Location:	East Court Grounds	
Assessment by:	Alison Merricks	Date of Review: 12/11/20
This risk assessment produces a numerical representation of the expected frequency of potential exposure to COVID 19, to specified people in parks and outdoor environments		Date of Next Review: 12/12/2020

Hazard – is the potential for transmission of COVID 19

Control Measures – are the actions taken to reduce the level of risk of exposure to COVID 19

Potential exposure – is the likely amount of exposure to COVID 19 that could occur.

The equation for establishing risk ratings is likelihood of exposure (1-5) (L) x potential level of exposure (1-5) (P) = Risk Rating (1-25)

		Likelihood					Likelihood x Potential = Risk Rating			
Severity		1	2	3	4	5	Likelihood	Potential exposure (P)	Rating	Action
	1	1	2	3	4	5	5= inevitable	5= Significant and prolonged	Over 20	Intolerable risk – HIGH immediate action required
	2	2	4	6	8	10	4= highly likely	4= High	15-19	Substantial risk – HIGH control measures to be put in place
	3	3	6	9	12	15	3= possible	3= Moderate	10-14.	Moderate risk – MEDIUM control measures to be put in place
	4	4	8	12	16	20	2= unlikely	2= Minor	5-9	Tolerable risk – MEDIUM control measures to be considered
	5	5	10	15	20	25	1= highly unlikely	1= Extremely minor	Below 5	Trivial – LOW implement action if indicated
		Low (1 - 4)			Medium (5 - 14)			High (15 +)		

Identified Hazards	Who may be affected	Issues Identified Government Guidelines	Risk Level before control measures				Additional Control measures required	Final Risk level				To be actioned by	Actioned by date
			L x P = R					L x P = R					
			L	P	R	RR		L	P	R	RR		
Social Distancing adherence	Public, Staff, Contractors, disabled and vulnerable groups (inc young children)	<ul style="list-style-type: none"> Spread of COVID-19 due to touching surfaces and lack of social distancing if an enclosed area, an advisory limit on the maximum number of users able to use a playground or area at any one time and use signs to communicate this Limiting the number of users able to use a particular piece of equipment to minimise the transmission risk of COVID-19. Setting a time limit and using signs to communicate this to users, parents, guardians or carers Consider waiting area for users when maximum number of users are in the play area or on the equipment Consider one way entrance and exit 	3	3	9	M	<ul style="list-style-type: none"> Signage reminding users that if the playground is busy to come back later Signage advising larger pieces of equipment should be used by one family unit at a time Sufficient entrances and exits. The number of gates is 3 Signage advising social distancing There are sufficient gates to allow access. The number of gates is 3 Request via signage those using the play area to only have 1 adult per family unit The available number of seats on swings reduced to promote social distancing, including for parents, carers or guardians who might push children on swings Number of swings removed 3 	3	2	6	M	EGTC Responsible Person	12/12/2020
Cleaning & Hygiene	Public, Staff, Contractors, disabled and vulnerable groups	<ul style="list-style-type: none"> Scientific advice suggests that the virus can survive for up to several days on hard surfaces High amount of touch points within play areas and young children who may not understand the risks Cleaning high traffic touch points 	3	3	9	M	<ul style="list-style-type: none"> Risks can be reduced to surfaces UV light and/or rain Signage to promote cleaning of equipment by users where there are clear touch points such as swings Signage reminding users of the playground do so at their own 	3	2	6	M	EGTC Responsible Person	12/12/2020

		<p>frequently such as: play equipment, entry and exit points such as gates, seating areas and bins</p> <ul style="list-style-type: none"> • Where practicable, providing hand sanitiser (automated where possible) or hand washing facilities at the entry and exit points, in addition to public toilets/washrooms • Parents, guardians or carers should dispose of all litter including any used protective wear such as face coverings or gloves properly in litter bins 					<p>risk</p> <ul style="list-style-type: none"> • Play park sanitised before initial opening to the public • Weekly cleaning regime with contractor for all hard surfaces to be sanitised • Signage advising adults to provide regular hand sanitiser • Signage advising no food or drink to be consumed within the play park • Due to the flammable alcohol in the gel, hand sanitiser is not provided • Signs directing users to the public toilets where handwashing available • Adequate bins supplied which are regularly emptied 						
Children or adults with additional needs	Public, Staff, Contractors, disabled and vulnerable groups	<ul style="list-style-type: none"> • An understanding that many need frequent reminders about rules of behaviour in playground settings • Changes to familiar environments are likely to require longer periods of adjustment • Children with physical and sensory disabilities may need assistance with moving from one place to the next • Some children with additional needs such as autism find it difficult to adjust to particular new requirements, and therefore may be less willing follow the new guidance. • Some additional needs are not evident, such as hearing loss, and may therefore account for non- 	3	3	9	M	<ul style="list-style-type: none"> • Easy access paths between pieces of play equipment • Signage advising, please take all reasonable precautions to ensure the safety of you and your family • Signage advising users of the play park not to enter if showing any C19 Symptoms 	3	2	6	M	EGTC Responsible Person	12/12/2020

		responsiveness to verbal instruction • Queuing for apparatus can be a source of frustration, and the cause of agitation											
Keeping Staff & Contractors Safe	Public, Staff, Contractors, disabled and vulnerable groups	• Cleaning Playground equipment and surrounding areas.	2	2	4	L	• The seasonal change from dry to wet weather now makes weekly sanitisation an unviable option so has been suspended but will remain under review should it be deemed appropriate. • Cleaning contractor to supply full risk assessment and method statement on cleaning regime. • COSHH Data sheets for sanitiser should be made available.	2	2	4	L	EGTC Responsible Person	12/12/2020
Keeping playground users safe.	Public, staff	• Track and Trace QR code displayed at the entrance to all three gates of the playground.	2	2	4	L	Posters reminding "Hands, Face, Space" also displayed in the surrounding areas.	2	2	4	L	EGTC Responsible Person	12/12/2020

RESIDUAL RISK RATING	ACTION REQUIRED
VERY HIGH (VH) Strong likelihood of fatality / serious injury occurring	The activity must not take place at all. You must identify further controls to reduce the risk rating.
HIGH (H) Possibility of fatality/serious injury occurring	You must identify further controls to reduce the risk rating. Seek further advice, e.g. from your H&S Team
MEDIUM (M) Possibility of significant injury or over 3 day absence occurring	If it is not possible to lower risk further, you will need to consider the risk against the benefit. Monitor risk assessments at this rating more regularly and closely.
LOW (L) Possibility of minor injury only	No further action required.