



# EAST GRINSTEAD TOWN COUNCIL

## Market Terms & Conditions

1. No Market Stall may be erected without the direct consent of East Grinstead Town Council
2. The East Grinstead Town Council reserves the right to charge a fee for the pitch. Fees will be set annually and published on the Town Council Website
3. The stall holder shall not carry on business on any street so as to cause obstruction of the street or danger to persons using it, create any nuisance or annoyance (whether to persons using the street or otherwise) including any nuisance from refuse, other waste materials, waste water or noise.
4. The stall holder shall not carry on business from any vehicle or erect or place any stall or other structure in any street other than with permission of the Town Council.
5. The stall holder shall carry on his business subject to any direction which the police may require to give.
6. The stall holder shall on all occasions, when carrying on business, be strictly sober and conduct himself in a proper civil manner and shall not carry on his business in such a way that, in the view of East Grinstead Town Council, will cause annoyance to the occupier or person in charge of any shop or business premises.
7. The stall holder shall not trade nor ply for trade in front of or within 50 metres of any shop or business premises which are operating for sale of goods or articles of the same description as those to be sold by such consent holder, unless the position of the consent holder's stall or other structure within the street is approved by the Town Council.
8. The stall holder shall at all times conduct his business and position any vehicles used by him in connection with his business in such a manner that no danger is likely to arise to persons trading or intending to trade.
9. The stall holder shall at all times conduct his business in a clean and tidy manner.
10. The stall holder (or event organiser) shall carry their written permission from the Town Council for operating a stall at all times when engaged in street trading.
11. The consent holder shall not permit any person under the age of 16, or where it would be unlawful to assist him in his trading.
12. Arrangements for the disposal of refuse accumulated during trading shall be agreed with the Council prior to the issue of consent.
13. The stall holder or any assistant must not display merchandise on any structure adjacent to the trading area unless the written permission of the appropriate owners has first been obtained and a copy forwarded to the Town Council
14. No part of any stall or structure shall obstruct fire hydrant posts or their adjacent indicator plates; reasonable entrances or exits of buildings or driveways; footpaths or passageways leading to them. Particular care of stalls near residential premises, is essential, so as not to inconvenience occupants.
15. Stalls must be framed with roof and covers to 3 sides, consent to removal of sides on any occasion must be granted in advance of the event.
16. Stall coverings must be kept in clean and good condition, stalls with rips, breakages in the frames will be required to be repaired or removed.
17. Stalls may not be larger than 3m x 3m (with exception of the 2 x Sunday market events and May Fair when overall size will be at the discretion and direction of the organiser and approved in advance by East Grinstead Town Council)

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18. Stall holders may not partake in any licencing, entertainment or gaming controlled activities without the appropriate licence issued from the local authority and must be presented to East Grinstead Town Council or event organiser a minimum of 10 days before the event
19. Stall holders may not sell food or alcohol without the appropriate licences and approvals issued from the local authority and must be presented to East Grinstead Town Council or event organiser a minimum of 10 days before the event.
20. Stall holders must hold appropriate insurances (including a minimum of £1m public liability and others as appropriate i.e.: product liability/employers liability. All cover must be valid in the UK) and a copy of which to be submitted to the town council or event organiser no less than 10 days prior to an event.
21. Stall holders must comply with health and safety and public trading legislation at all times relating to their stall and equipment.
22. Stall holders may not leave vehicles on the market site without express permission, with exception for initial unloading and loading for a maximum of one hour at the beginning and closing of the event. (Exception will be the 2 x Sunday market events and May Fair when vehicle siting will be at the discretion and direction of the organiser)
23. Stall holders must comply with any written or verbal instructions issued by the organiser of the event in addition to the above.
24. Permission will be issued without prejudice to any other statute, bye-law or regulation, i.e. this consent does NOT over-ride any regulations regarding parking, food hygiene, obstruction, etc.
25. The Town Council reserves the right to amend these terms and conditions with 28 days' notice.