



EAST GRINSTEAD TOWN COUNCIL

Council Offices, East Court, College Lane, East Grinstead, RH19 3LT

Town Clerk: Samantha Heynes BA (Hons), FSLCC

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To: Members of the Community & Tourism Committee
Quorum is 3

11th September 2026

Dear Councillor

You are hereby summoned to attend a meeting of the **COMMUNITY AND TOURISM COMMITTEE** to be held at **THE COUNCIL CHAMBER, EAST COURT** on **THURSDAY 17th SEPTEMBER 2026 at 7.00pm**. Where possible please clarify any points or raise questions before the meeting with the Clerk or Chairman to ensure an answer can be given. If you are not able to attend and wish to send a substitute, please advise the Clerk as to whom your substitute will be.

Non-committee members wishing to attend and speak must ensure that they seek permission from the Chairman before the meeting starts and should indicate the item they wish to speak on.

Yours faithfully

Samantha Heynes
Town Clerk

ORDER OF MEETING

7pm Public Participation

Members of the public may attend the meeting in person. There is a period of up to 15 minutes for public questions relating to items on the agenda.

Any question must be submitted to the Town Clerk 24 hours in advance of the meeting, referencing the agenda item it is related to.

Each member of public will be able to speak for a maximum of 2 minutes and will have no right of reply. If a question cannot be answered at the meeting, a written response may be provided at a later date.

The Chairman's interpretation of the standing orders is final. Should there be no questions, or the questions complete before the end of 15 minutes the Chairman will move along to the agenda and public participation will end.

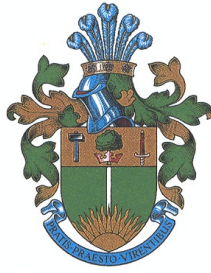
AGENDA

8. To receive any apologies for absence or substitutions
9. To receive any declarations of personal or pecuniary interest
10. To approve the minutes of the meeting held on 18th June 2026
11. To receive a Chairman's Update
12. To receive an update regarding open actions (appendix A)
13. To receive the Community & Tourism quarterly update report (appendix B)
14. To receive a verbal update regarding the proposed Pump Track at King George's Field, noting the feedback received for the temporary pump track installed in July 2026 (appendix C)
15. To receive an update regarding Speed Indicator Device statistics and the delivery of the new portable device, including consideration of priority locations for installation (appendix D)
16. To consider prioritisation of Business Plan items (appendix E)
17. To receive an update regarding preparation and planning for the Town Twinning 2027 event (appendix F)

The next meeting of the Community & Tourism Committee will be Thursday 10th December 2026 at 7pm.

APPENDIX A

Committee	Original Meeting	Min No	Details	Date	Action by	Comments	Status
C&T	A&T	47	To review the Town Improvement Plan recommendations	24/03/2026	Clerk	Preparing a proposed priority action plan for Full Council meeting on 30 July	In progress
C&T	PS	39	EG Rugby Club - continue to press MSDC for S106 funds	10/03/2026	Clerk	Negotiations now underway, with MSDC considering a Deed of Variation to release funds to support this project.	In Progress
C&T	PS	40	Purchase a new SID	10/03/2026	Clerk	Ordered.	In progress
C&T		3	Pump Track	18/06/2026	Clerk	To check whether planning permission is required for the pump track, emailed MSDC to ask.	In progress
C&T		4	Maintenance costs for King Georges Field	18/06/2026	Clerk	Contact Glendale directly to request maintenance costs; these have now been received from MSDC and circulated.	Complete
C&T		6	Town Twinning	18/06/2026	Clerk	Contact Town Twinning to request detailed plan for twinning event. Email sent, awaiting proposed meeting dates to discuss further.	
C&T		7	Removal of Loading Bay Sign	18/06/2026	Clerk	Support the removal of the loading bay sign outside St Luke's Community Room, email sent.	Complete



EAST GRINSTEAD TOWN COUNCIL

Community and Tourism Quarterly Service Update Report

Reporting Period: July – September 2026

Agenda Item 13

Author: Alice Fletcher, Head of Community and Tourism

- **Overview**

Community and Tourism team update since last committee meeting.

- **Key Highlights (Achievements)**

- Successful 2nd and 3rd East Court Lives.
- Successful Pump Track week with nearly 200 people attending the event day.
- Classic Motor Show all prepped.

- **Key Issues/Challenges**

- Events take priority over other work during lead up to event.

- **Service Performance/Impact**

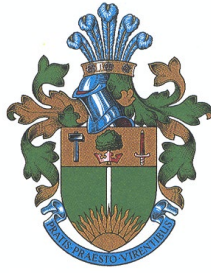
- Annual leave and TOIL over the summer, as expected.

- **Forward Plan (Next Quarter)**

- Remembrance Day
- Big Reveal
- Christmas Market
- Continue with increased social media posting.
- To organise other events – wellbeing self defence workshops, digital support day, defib training, young carers.
- To look at Heritage plaques and town trail leaflet.
- Budget planning for next years events.
- Workload resource planning.

- **Risk/Resource Update**

- Managing team work load as previously mentioned.



EAST GRINSTEAD TOWN COUNCIL

Community and Tourism Committee Report

Reporting Period: July – September 2026

Agenda Item 14 Pump Track Feedback

Author: Alice Fletcher, Head of Community and Tourism

Pump Track Feedback 2026:

We have had **155 responses** to our Pump Track Feedback Survey. This is mainly people who used our Pump Track throughout the week as well as people who are interested in having a permanent track in East Grinstead.

Quotes from our feedback:

1. Which day(s) did you attend the Pump Track? Select multiple.

- **53 people** attended the open day (nearly 200 people attended the event day)
- **42 people** attended on Wednesday 29th
- **46 people** attended on Thursday 30th
- **41 people** attended on Friday 31st
- **31 people** attended on Saturday 1st August
- **28 people** attended on Sunday 2nd
- **25 people** attended on Monday 3rd
- **12 people** attended on Tuesday 4th
- **18 people** attended for more than 2 days
- **10 people** attended for more than 3 days
- **13 people** attended for more than 4 days
- **17 people** attended every day

2. How did you hear about the Pump Track being at King Georges Field?

- **39 people** said Friend/ family told me
- **85 people** said Facebook
- **1 person** said Instagram
- **3 people** said Town Council Website
- **1 person** said school
- **14 people** said posters

- **7 people** said I didn't, I came to use the Skate Park
- **4 people** said I didn't, I was just passing by

3. What type of wheels did you use on the Pump Track?

- **95 people** said my own bike
- **1 person** said bike borrowed on the event day
- **1 person** said skateboard
- **57 people** said scooter
- **1 person** said other

4. What do you think of the Pump Track?

- Great function for the youngsters
- I loved it, made me boost my confidence
- Brilliant, my 9 year old loved it and said why can't it stay permanently. He said it was a really good track.
- Amazing fun!
- Boys loved it, better than last years as it has more variety to it and it's bigger. Would love it permanently please.
- We thought it was excellent. It was busy all the time that we were here - 1 hour. Definitely would be appreciated if it was here more!
- My kids loved it
- Such an amazing track for people, we need more of this type of equipment in East Grinstead.
- Great idea! My son loved it keep him active and off his tablet and being active.
- I brought my three-year-old son on his balance bike and it was the perfect level of challenge for him to improve his bike handling skills.
- Excellent! Would love something more permanent for my daughter to practice on her balance bike and have a fun place to ride that and her scooter
- Both my children loved it and wanted to go every day it was there- luckily we live close by!
- The temp pump track was fun and good for fitness

- Great for all ages, very well organised. Friendly and welcoming
- Such a brilliant activity for the town. Used bikes and scooters, came every day. Lovely atmosphere and used by all ages, all mixed in together and very respectful of each other. Open day was brilliant too.
- Both my children loved it and wanted to go every day that it was there – luckily we live close by!
- Keep it up there full time!
- Grandson loved it, we were there from 9:30
- Good but very rigid and limiting
- It's great for all ages
- It was great but older kids hogged it all the time

5. What did you enjoy about your visit to the Pump Track?

- Great spirit and atmosphere
- Exercise and kids playing outside
- Good track and he made new friends whilst he was there.
- Fun, challenging exercise for the children
- Kids enjoyed it and its free
- Exercise and not being on a device
- Watching the kids improve on their riding skills, making new friends, being outdoors, exercise, the enjoyment on their faces. Its created a lovely environment for everyone to enjoy and come together as a community.
- Everyone was just out having fun and enjoying themselves
- The energy of the kids being free-spirited
- The social aspect, all of the kids were there for the enjoyment
- Daughter gained confidence
- Seeing so many smiles
- My son is usually very anxious about going on his own to town, but he went with a friend and loved it. He went back over and over throughout the day and week. It gave him the opportunity to gain confidence, he made loads of new mates and enjoys the track so much.
- Kids learning to take turns and sharing the track

- The challenge was good
- It got my mates together
- The peace and quiet it gave me from the kids
- Everyone was friendly and pump track was busy
- The smile on my grandson's face is enough for me
- Sharing of the community
- Good fun and nice atmosphere, mixing with others with similar interests
- Seeing other kids enjoy having somewhere to ride their bikes now Deers Leap has closed.
- The layout and everyone enjoying themselves.
- Learning new skills

6. If we had a permanent Pump Track in East Grinstead, would you use it?

100% of people said yes

7. If East Grinstead were to have a permanent pump track, what features would you like it to include?

- Tables, rollers and berms
- Same as demo
- More doubles
- Seating areas and lighting to use it in the dark evenings
- Tarmac for the scooters, skateboards and longboards. A mixture of big and small berms.
- Mix of challenges
- Same as temp track but with the addition of a few benches and bins.
- Decent on and off ramps, mixture of banking angles, space to rest in the centre.
- Supervision/ set age sessions
- Berms that don't bank too fast to build confidence and can be used by smaller 43 wheel scooters too
- Free Parking
- Just a bit bigger

- Dirt jump section where mtb can be used accordingly
- 2m wide, berms, flyouts, high berms, doubles, tables, grass areas for soft landings, triples
- 2 loops of different size levels
- Turns, jumps and obstacles
- Smoother joints and longer tirms
- An area for kids under the age of 4
- Changeable so that it can be altered periodically to give some variety
- More bins
- Parts for all ages and maybe a café for parents
- Maybe smaller one for the younger children
- Bigger
- Burms, rollers and jumps of different sizes with different lines to progress as skills and confidence grow
- You need two, a small simple one and a more complex one. The simple one to learn the basics of how to pump and a more complex one. This would also separate the little kids from the big kids too.
- Rollers

8. How important do you think a permanent Pump Track would be for young people and families in East Grinstead?

139 people (90%) said very important.

14 people (9%) said important

2 people (1%) said neutral

9. Any additional feedback on this idea?

- Tremendous initiative by the council
- Lots of people would use it and would get more kids outside
- It's a great skill to learn, will be taking my kids to pump tracks as soon as they're old enough. One closer to home would be brilliant.
- Please tackle the anti social behaviour like drug dealing, heroin addicts and general anti social behaviour at the pump track

- Please improve the skate park overall. There is no shade, the skate park is small, there is no safe space for little ones on scooters to practice. Too much litter and debris make it unsafe for kids
- We came from old Coulsdon to use it
- There is very little for children to do that is like this in the area and builds a completely different type of skills and confidence without having to be on roads or risk upsetting people by riding inappropriately in playgrounds or woodlands
- There isn't much to keep the children entertained in the town a permanent track would be amazing
- Add spotlights so that it can be used at night
- Needs to be two meters wide
- Maybe one a bit bigger
- It is very useful for children's health, but playtime for the little ones here must be organized because they are in danger of playing alongside those over 10 years old who use much larger bikes and excessive speeds for this place.
- More entrances and exits
- Kids need something to do in the area
- East Grinstead needs more things for all ages
- Make the turns longer or bigger and the sides taller
- Keeping older children positively occupied is of huge importance to the town as bored kids = anti social behaviour. Including a shipping container/youth drop in with staff/activities would be amazing
- Building a permanent track would be amazing for the kids and town not only to keep them active but potentially give kids access to competitions and maybe a gate way to the olympics!
- Maybe have one for younger kids /beginners and one for the bigger kids. But this one did seem to work for all
- Might reduce anti social behaviour
- Think it's a wonderful idea and would be a great asset to East Grinstead
- I didn't physically go to it when it was there but walked past regularly and it was always in use, it'll be a great addition for all ages to go
- Gives kids and teens something more to do in the area that is positive and keeping fit.

10. How old are you (or your child)?

69 people (45%) said under 10

56 people (36%) said 11-13

13 people (8%) said 14-17

17 people (11%) said over 25

11. Do you use the Skate Park at King Georges Field?

66 people (43%) said yes, regularly

56 people (36%) said yes, occasionally

33 people (21%) said no, never

12. If no, why not?

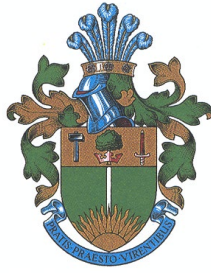
- My impression is my children are too young
- Social behaviour stops us using it regularly
- My son is autistic and the skate ramps get too busy as many older kids ride quite aggressively with little predictability so he is not confident to ride the skate ramps or skate park - though he will often watch the other children for a while. The pump track was so much better for him with a more clear direction of travel, easier to read layout and speed to match to, and definitely a more inclusive environment.
- Can get too busy at weekends for younger children
- Children don't like the equipment sometimes has antisocial behaviour
- Full of teenagers, drugs and glass
- Too small and run down, gets too crowded
- Too challenging/ advanced
- I had no desire to use it due to some of the stories I've heard
- Anti social behaviour sometimes and it being monopolised by other children
- Too young for it
- Difficult if busy- we do a tour of local skate parks- so HH, Uckfield, EG & Crawley

13. What else would you like East Grinstead Town Council to arrange for your age group?

- Splash pad (multiple requests)

- More events for families
- Social areas to hang out
- Youth Club
- More spaces to be active, better cycling infrastructure, larger skate spaces not just for park skating but leisure skating.
- Better outdoor facilities for all ages. Safe and monitored spaces not frequented by aggressive kids and drug dealers. Shade and communal seating for everyone as the skate park is savagely hot on a sunny day. Please police kids on electric bikes using the pump track - its so dangerous.
- Play areas for older children
- Lego events/ golf
- Pump Track (multiple times)
- My 12 year old needs a decent youth club. Like the old school youth clubs we grew up. It would honestly help so so many children. And as someone who desperately needed that escape as a teenager, I think our kids deserve that chance too! Please please give them a decent club, even find me a space to hold it and I'll help run it. The kids need to come first
- Lido
- Climbing activities
- Climbing frames for teenagers
- Removal of E scooters
- More police presence
- Football pitches
- Expand skate park/ flood lights for evenings
- More supervised activities
- Fun, free days
- Outdoor swimming pool
- Skill based days
- Zip Line
- BMX lessons

- Improved access to astro turf
- Roller-skating area
- Basketball
- Ping Pong
- Community Hub
- Treetop adventure climbing/ high ropes/ zip wire
- Lego events
- Pop up activities
- Netball courts
- Social areas to hang out
- 40+ day rave/club sessions
- Heard there is some games of Jolf on the 20th August which will take grandson too.
Just like to see more done for those like my grandson with scooters..
- More picnic/seating areas and mobile coffee shops near parks would be a great addition and more days for the free play sessions on other days of the week as unfortunately I haven't been able to go to any
- Off road, wooded bike trails
- More SEN friendly family events



EAST GRINSTEAD TOWN COUNCIL

Community and Tourism Committee Report

Reporting Period: July – September 2026

Agenda Item 15

Author: Alice Fletcher, Head of Community and Tourism

Agenda item 15: SID Update

To receive an update regarding Speed Indicator Device statistics and the delivery of the new portable device, including consideration of priority locations for installation

- Current SIDs

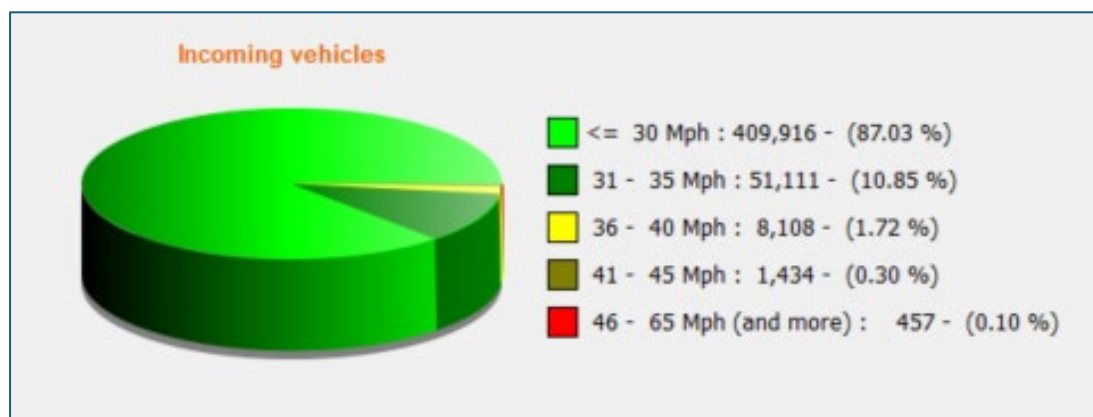
The two SIDs are currently at Lingfield Road and Estcots Drive. Mid Sept they will be moving to Woodbury Ave and Herontye Drive. Then mid Dec to Dunnings and Holtye Road. Then the cycle will start again with the SIDs returning to Lingfield Road and Estcots Drive.

- SID Data

Holtye Road data from Feb - June 2026

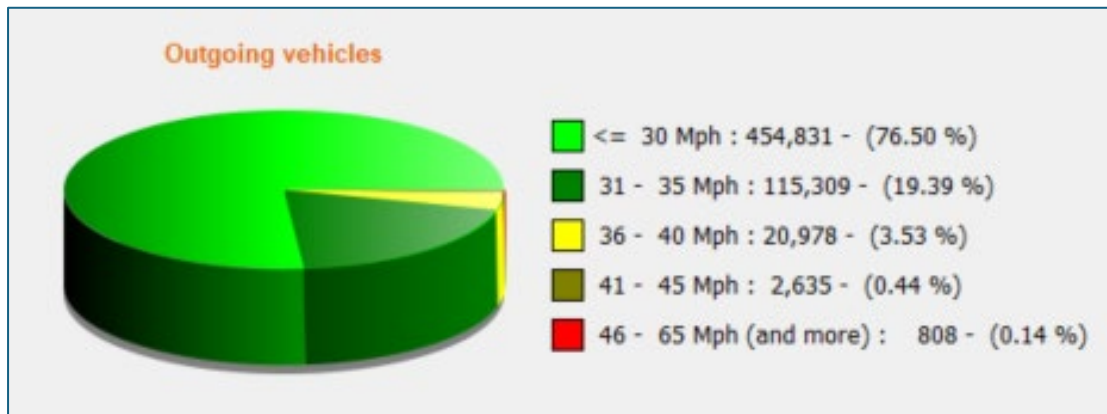
Incoming vehicles – heading towards East Grinstead

- Total number of vehicles recorded 471,026
- 12.97% of vehicles were going over 30mph.
- The highest recorded speed was 68 mph at 8pm



Outgoing vehicles – heading towards the hospital

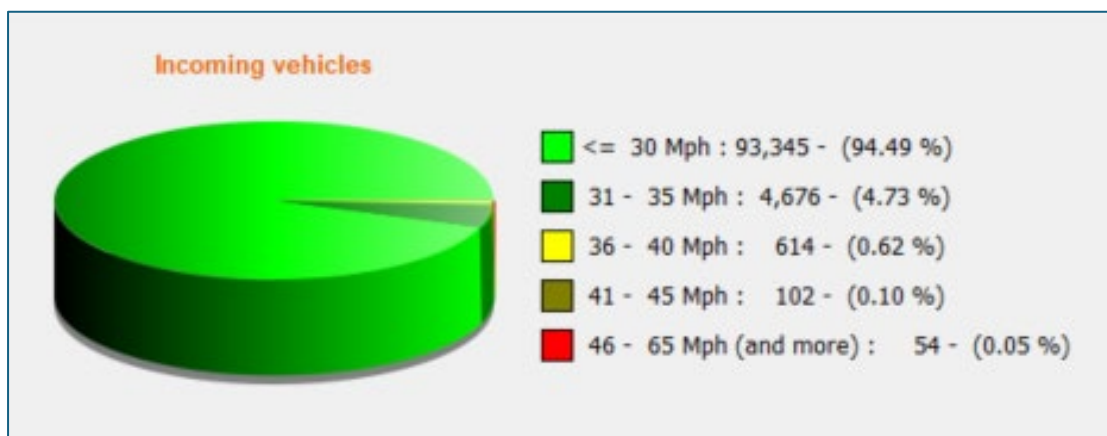
- Total number of vehicles recorded 594,561
- 23.5% of vehicles were going over 30mph.
- The highest recorded speed was 72 mph at 07.30am



Dunnings Road data from Feb - June 2026

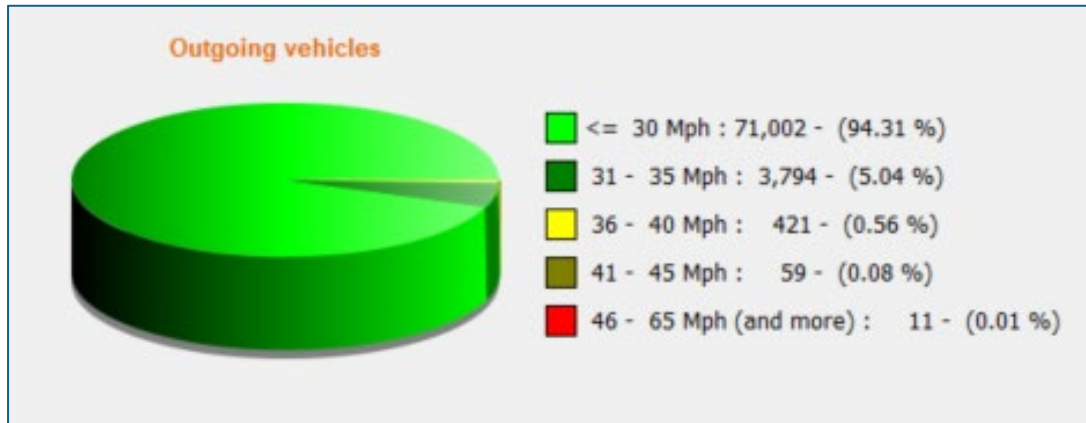
Incoming vehicles – heading down the hill

- Total number of vehicles recorded 98,791
- 5.5% of vehicles were going over 30mph
- The highest recorded speed was 63 mph at 7.30pm



Outgoing vehicles – heading up the hill

- Total number of vehicles recorded 75,287
- 5.69% of vehicles were going over 30mph.
- The highest recorded speed was 59 mph at 10.30am



- New 'portable' SID

The Westcotec SID will be here mid September. Please advise if you have any requests from residents as to where they would like the new SID to be temporarily located.

Once a road and lamp post number has been identified the process is then for the C&T to contact Enerveo and complete a third party attachment agreement and send them our PLI and SID specification information. Enerveo will assess and then they may request that we arrange a structural survey. It would be more cost effective to get the structural survey done on more than one lamp post at a time. Then the application is sent to West Sussex Highways for final approval. Expected time for full process is 4 weeks.

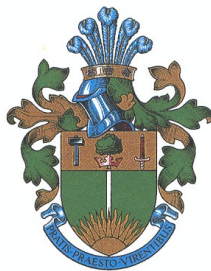
<https://www.lightsoninwestsussex.co.uk/Public/General-Attachments-Information.aspx>

APPENDIX E

Business Plan Prioritisation 2025-2027

Existing Committee	Proposed Committee	Deliverable	2025	2026	2027	BAU	Comments
Planning	Planning	To continue to scrutinise planning applications and make appropriate recommendations to Mid Sussex District Council with reference to the Neighbourhood Plan				x	
	Planning	To monitor the progress of the draft District Plan as it moves through examination to adoption during 2025	x				Monitoring of this continues, hearing scheduled for February 2026
	Planning	To consider whether the Neighbourhood Plan requires review once the District Plan has been adopted, incorporating changes to the updated NPPF	x	x			Neighbourhood Plan updates on hold pending the future of the District Plan
	Planning	To consider the Licensing applications and where appropriate send comments to the Licencing Authority				x	
	Planning	To press that Mid Sussex District Council along with West Sussex County Council and Surrey County Council work together to resolve the infrastructure issues on the A22/A264 as strategic development comes forward for more housing in that area				x	Response to consultation submitted, awaiting outcome of consultation results.
	Finance & General Purposes	Overseeing the allocation of S106 and spending of S106 funding				x	S106 application for SML agreed, application for columbarium submitted and under consideration,
Environment and Sustainable Travel	Estates & Environment	To explore urban tree planting and rewilding projects throughout the town		x			
	Community & Tourism	To commission a town improvement plan and future opportunities for changes	x	x			Report completed and shared.
	Estates & Environment	To encourage and support further conservation and recycling initiatives		x			
	Community & Tourism	To investigate potential enhancement of Turners Hill Recreation Ground as a more usable community space			x		
	Estates & Environment	Explore additional cycle storage and cycle hire facilities within the town	x				Council resolved not to proceed with the project to implement a cycle hire scheme within the town. Implementation of cycle storage facilities at East Court completed
	Estates & Environment	Investigate improvements to the local cycling and walking infrastructure (LCWIP) and promote active travel		x			
Public Services	Planning	To continue to scrutinise the services provided by the Principal Authorities West Sussex County Council and Mid Sussex District Council, and Sussex Police, Fire & Rescue, holding them accountable for the services provided to the residents of the town				x	
	Community & Tourism	To identify and support new initiatives (not necessarily delivered by the Council) for community support				x	
	Finance & General Purposes	To respond to consultations as appropriate to influence and ensure that East Grinstead residents receive affordable, accessible services				x	
	Community & Tourism	To work with Sussex Police and the PCC to improve the visibility of Chequer Mead Police Station within the town	x				Meeting scheduled for January postponed due to water crisis, new date to be agreed.
	Full Council	To ensure Councillor visibility and accessibility throughout the year				x	Councillor surgeries, attendance at major Council events
Amenities & Tourism	Community & Tourism	To continue to provide a first class tourism information service and promote the town to visitors including points of historical interest				x	
	Community & Tourism	To provide annual events including the popular summer concerts and Christmas events, ensuring inclusivity and accessibility for all				x	
	Estates & Environment	To continue to provide visual displays throughout the year to make the town look attractive and encourage civic pride				x	
	Full Council	To progress the St Margaret's Loop project to develop a sustainable route into the town	x				Feasibility study completed, decision to sell the land agreed, final review of public feedback due at Full Council on 26/1/26.
	Estates & Environment	To consider the ongoing management and maintenance of the Queens Road Cemetery, and expansion of capacity at Mount Noddy Cemetery	x				Planning application for installation of columbarium at Mount Noddy agreed. Survey of wall at QRC outstanding, being chased.
	Estates & Environment	To continue to provide excellent community facilities in East Court Mansion, the Old Court House, Meridian Hall and Sunnyside Barn				x	

Existing Committee	Proposed Committee	Deliverable	2025	2026	2027	BAU	Comments
	Community & Tourism	Continued exploration of the provision of youth services	x				Teenage Youth Club commenced November 2025, take up initially slow but looking to grow membership.
	Estates & Environment	To continue to provide well maintained public toilets within the town				x	
	Estates & Environment	To maintain the civic realm to high standards, including cleaning and replacing street name plates, removal of graffiti and fly posting, litter bins, grit bins, street furniture, the water fountain and McIndoe statue and lawn				x	
	Estates & Environment	To investigate and implement parking control at East Court to ensure parking capacity remains available for all users of the facilities.		x			
	Community & Tourism	To explore opportunities for installation of a splash park within the town		x			
	Community & Tourism	To explore enhancements to the facilities at King George's Field, including improvements to the skate park and installation of a pump track		x			Initial conversation held with MDSC
Finance & General Purposes	Finance & General Purposes	To ensure that the Council's finances continue to be well stewarded and receive an unqualified audit				x	
	Finance & General Purposes	To continue to find efficiencies and benefits through the use of technology		x			
	Finance & General Purposes	To continue to support community groups and charities with annual and application grants, for revenue and project costs				x	
	Finance & General Purposes	To review the Council's finances with the aim of bringing reserves back to the CIPFA recommended levels				x	
	Finance & General Purposes	To ensure all policies are reviewed as required, including adoption of updated Standing Orders, Financial Regulations and a Scheme of Delegation				x	
	Finance & General Purposes	Review and update Town Council website		x			
	Finance & General Purposes	Understand and explore the threats and opportunities for the Town Council relating to Devolution.	x	x	x		LGR Decision due March 2026, Mayoral elections delayed by 2 years.



EAST GRINSTEAD TOWN COUNCIL

Community and Tourism Committee Report

Agenda Item 17: Town Twinning Progress Update

Author: Town Twinning Committee

Detailed below is a progress update received for the Town Twinning 2027 event.

Accommodation

- The **Travelodge** has now been booked for delegates.

Thursday Evening

- **Steve Pond** is available on Thursday evening and will provide a demonstration at **Meridian Hall**.
- Catering is still being finalised, but food is likely to be **pizza**, although this is yet to be confirmed.

Friday

- **Sackville College** has been booked for the Friday morning delegate visit. They were extremely helpful during the booking process.
- The **Bluebell Railway** will not take bookings until **January 2027**, so this remains on hold for now.
- The **town treasure hunt** planned for Friday requires further support and coordination. We need to speak with **John Pye at the bookshop** regarding this activity.
- For Friday evening, **Sackville School** has agreed to provide the venue and is keen to involve their students in the event.

Saturday

- The sports venue has not yet been confirmed. **Julie Mockford** has contacted **Mid Sussex**, but we have not yet received a response.
- As a backup option, **EGSC** remains available if required.
- I suggest allowing Mid Sussex one more week to respond before we begin investigating alternative venues more actively.
- I have spoken with **Kingscote Vineyard** regarding a delegate visit. Their current pricing is approximately **£20-£25 per head**, which feels a little expensive, but we will see whether there is any scope for negotiation.
- For the Saturday evening meal, I have spoken with **Nikki Todd**, who can provide catering at **Meridian Hall**. We have agreed in principle on a **cold starter and**

dessert, which should help minimise the time required for venue setup and turnaround.

- The **Rotary Club** has offered support for the event and is likely to contribute funding towards the **event t-shirts**, which is very welcome.

Sunday

- Sunday activities will take place at **St Swithun's Church**.
- Discussions are ongoing with **Rev Luke Whiteman** regarding the arrangements.

Transport

- Transport remains one of the key outstanding areas. We need to firm up activity timings before obtaining final quotations.
- Initial approaches have been made to **Lingfield Minibuses** and **United Coaches**.

Overall, good progress is being made, with most venues either confirmed or progressing positively. The main areas requiring further attention are the Saturday sports venue, transport arrangements, and support for the Friday town treasure hunt. The offer of support from Rotary is also a positive development and should help with some event costs.