EAST GRINSTEAD TOWN COUNCIL

Council Offices, East Court, College Lane, East Grinstead, West Sussex, RH19 3LT

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Town Clerk: Samantha Heynes BA, FSLCC

Email: townclerk@eastgrinstead.gov.uk

To: Members of the Planning Committee
Quorum is 3

19th November 2026

Dear Councillor

You are hereby summoned to attend a meeting of the **PLANNING COMMITTEE** to be held in the **COUNCIL CHAMBER**, **EAST COURT** on **THURSDAY 26TH NOVEMBER** at **7.00pm.** Where possible please clarify any points or raise questions before the meeting with the Clerk or Chairman to ensure an answer can be given. If you are not able to attend and wish to send a substitute, please advise the Clerk who this will be.

Non-committee members wishing to attend and speak must ensure that they seek permission from the Chairman before the meeting starts and should indicate the item they wish to speak on.

Yours faithfully

Samantha Heynes
Town Clerk

ORDER OF MEETING

7:00pm Public Participation

Members of the public may attend the meeting in person. There is a period of up to 15 minutes for public questions relating to items on the agenda.

Any question must be submitted to the Town Clerk 24 hours in advance of the meeting, referencing the agenda item it is related to.

Representations will be restricted to a maximum of 2 persons speaking for and/or against the application. In the event of a large number of speakers, the Chairman has the discretion to increase the number allowed to speak.

Each member of public will be able to speak for a maximum of 2 minutes and will have no right of reply. If a question cannot be answered at the meeting, a written response may be provided at a later date.

The Chairman's interpretation of the standing orders is final. Should there be no questions, or the questions complete before the end of 15 minutes the Chairman will move along to the agenda and public participation will end.

AGENDA

The Planning Committee will commence immediately upon completion of public participation.

62. To receive apologies for absence/substitutions

63. To receive the minutes of the meeting held on 5th November 2026

64. To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.

65. To receive a verbal report from the Chairman

66. Update on District Plan interim conclusions following the November 2026 hearings (Appendix A) https://www.midsussex.gov.uk/planning-building/mid-sussex-district-plan/district-plan-review-examination/

67. To note the Planning Action List (Appendix B)

68. To consider supporting Community Highways Scheme for 20mph zones in West Hill to include Hurst Farm Road and Brooklands Way (Appendix C)

69. To consider the formal TRO consultation to make the following changes on amend the layout of 'School Keep Clear' markings and double yellow lines on Bourg-de-Peage Avenue, East Grinstead. Full details of the consultation can be seen here:

    https://www.westsussex.gov.uk/roads-and-travel/traffic-regulation-orders/

    - amend the layout of 'School Keep Clear' markings and double yellow lines at Estcots Primary School and Sackville School
    - extend existing double yellow lines on both sides of Warburton Close at its junction with Bourg-De-Peage Avenue westwards by appox 5m
    - install a new zebra crossing 20m north of the junction with Warburton Close
    - install a table-top raised traffic calming feature at the Warburton Close/Bourg-De-Peage Avenue junction

70. To consider the Baldwins Hill Primary School consultation to propose to reduce the published admission numbers (PAN) of the school from 30 to 20 with effect from September 2028. (Appendix D)

71. To make observations as may be considered necessary in respect of the planning applications (Appendix E)

72. To note the appeal MSDC Ref AP/26/0014 (DM/24/2248) (Appendix F)

73. To note any planning and/or appeal decisions received from Mid Sussex District Council attached (Appendix G)

The next meeting of the Planning Committee will be held on **Thursday 17 December 2026 at 7pm.**

APPENDIX A

Planning Inspectorate

Examination of the Mid Sussex District Plan 2021-2039

Inspector: Jonathan Bore MRTPI

Programme Officer: Charlotte Glancy

Telephone: 07519 628064

Email: bankssolutionsuk@gmail.com

Address:

Website: District Plan Review - Examination - Mid Sussex District Council

Date: 10 November 2026

Dear Mr Marsh

Interim conclusions following the November 2026 hearings

I am writing in connection with the examination into the soundness and legal compliance of the Mid Sussex District Plan 2021-2039, which was submitted for examination on 8 July 2024. Under the relevant transitional arrangements, the plan is being examined under the September 2023 version of the National Planning Policy Framework. Any references to the Framework below are to the 2023 version unless indicated otherwise.

Background

The examination began with Ms Louise Nurser as the appointed Inspector, but the hearings which commenced on 22 October 2024 did not proceed far because the Inspector had concerns that the legal Duty to Cooperate had not been met. However, through a Written Ministerial Statement issued on 27 November 2025, the Government announced its intention to remove the Duty to Cooperate. The Duty to Cooperate was removed from the local plan system on 25 March 2026.

This enabled the examination to continue and I was appointed in place of Ms Nurser in December 2025. At that point I decided that it would be better to begin the examination afresh. I should make it clear at this juncture, given the history of this examination, that the engagement undertaken by the Council during both plan preparation and the examination meets the expectations for cooperation set out in national policy. I have only found unsoundness in respect of the submitted plan's alignment with the work of Crawley Borough Council and to a degree Brighton and Hove in respect of unmet housing need, as discussed below, but this has been rectified through the main modifications.

Hearings in February and March 2026

I held a set of hearings from 24 February 2026 to 19 March 2026. These considered the plan period, the plan's housing requirement, unmet housing needs in nearby authorities, affordable housing, housing supply and headroom, homes to meet the needs of all the community, business and industrial needs, the spatial strategy, the site selection process, the sustainable communities site allocations and two other large housing allocations. I also had a written discussion with the Council on certain of the development management policies (IDJB-02, MS-08, IDJB-06), and on some of the site allocations (IDJB-10, MS-15, IDJB-16).

After the hearings I wrote to the Council on 24 March 2026 (IDJB-12) with my interim conclusions on the topics discussed at the hearings. The figure for local housing need was established at 19,243 homes to a revised end date of 2040 based on the standard method formula applicable at the time of the 2023 National Planning Policy Framework, using the latest evidence. The submitted plan met this level of local housing need with a small amount of headroom which the Council said could contribute towards meeting a proportion of the unmet housing needs of Crawley which, like Mid Sussex, lies within the North West Sussex Housing Market Area.

However, that headroom could disappear should the delivery projections of one or more sites prove too optimistic, which is not an unusual occurrence. In that event the plan would make no contribution at all towards Crawley's unmet housing needs which, at 7,505 dwellings as evidenced through its adopted local plan, are very high indeed, and much higher than the identified headroom. Mid Sussex and Horsham Districts are the only two districts in the housing market area that present an opportunity to meet those needs.

Having regard to Paragraphs 11 and 67 of the National Planning Policy Framework, I concluded that a main modification was required to make the plan sound by raising the housing requirement to accommodate a significant proportion (up to half) of Crawley's unmet need, the remainder being taken by Horsham District, whose plan I am also examining. I also asked the Council to consider an allowance toward unmet need from the Brighton and Hove housing market areas which partly overlaps the southern part of the District. These matters were included among the action points in my interim conclusions letter of 24 March 2026, one of which was that, to meet these needs, the Council should test for delivery an overall housing target in the range of 1,200 to 1,300 dwellings per annum.

Main modifications

All the action points in my letter of 24 March have been discharged. My conclusions on local housing need and in particular the need to provide for a proportion of the unmet housing need arising in Crawley and the south coast are reflected in the Council's proposed main modifications, which raise the housing requirement to 24,071 dwellings delivered through a realistic stepped trajectory, or an average of 1,267 dwellings per year over the whole plan period. This figure and the components that make it up are set out in Policy DP1 as modified by MM28. I shall deal with this subject in more detail in my report, but I consider that the raised housing requirement

and stepped trajectory are sound. I also consider that the proposed main modifications are sound in respect of affordable housing, business needs, and development management policies.

The increased housing requirement has meant that the Council have had to select additional housing sites. The Council developed a methodology for this purpose (MS-12) which was subject to consultation and the comments published (MS-14). Thirty five new sites were chosen, and these were fact-checked with the site promoters (MS-16). The supporting evidence has been adequately updated, the sustainability appraisal and site selection process are sound and the sites have been satisfactorily tested in combination.

These additional sites are included in the Council's draft schedule of main modifications, along with a number of wording alterations to the policies and supporting text. The schedule was subject to public consultation between 27 July and 7 September 2026 and I have considered all the representations made. I raised questions with the Council on certain of the housing sites in IDJB-16.

November 2026 hearings

I held a further set of hearings from 3 November to 6 November 2026 to consider 10 of the largest sites and groups of sites that were introduced by the main modifications. I have considered all the hearing statements provided by representors and participants and the verbal evidence given at the hearings.

I will not go through all the site allocations in this letter; there will be more detail in my report. The sites follow the spatial strategy objective of locating the largest amount of development close to sustainable settlements, and in the case of Sayers Common in seeking to create a new sustainable community. However, there are two matters that I want to address here.

The southern cluster of sites

The first matter concerns the cluster of sites, both in the submitted plan and in the main modifications, around Burgess Hill, Sayers Common, Albourne, Hurstpierpoint and Hassocks. There is much well-articulated local concern about congestion in Hurstpierpoint High Street, traffic on unsuitable lanes, and the potential coalescence of these towns and villages. The Council produced additional evidence on Hurstpierpoint High Street at my request.

These sites are in my view in highly sustainable locations. Burgess Hill and Hurstpierpoint have a good range of facilities, Burgess Hill and Hassocks have railway stations with good connections to London, Crawley, Gatwick and Brighton, and Sayers Common has the capability over time of becoming a sustainable settlement. They are connected by bus services and a good footpath network which is capable of being augmented, and they are all close to the A23/M23 corridor. Employment, educational, retail and community facilities are within easy reach.

These sites are all in the southern part of the District and in a good position to serve a proportion of the District's housing needs as well as a proportion of unmet need from the south coast, without involving lengthy travel distances. Developing in

sustainable locations and reducing the need to travel long distances is an important element of the strategy to combat climate change.

Most of the local concerns are rooted in highway conditions that already exist and I fully appreciate the basis for these concerns. However, the site allocation policies in the proposed modifications would add relatively modestly to existing traffic, and not to the extent that they would be unsound individually or in combination. The policy requirements and criteria promote active travel and bus service improvements, and where necessary they support suitable interventions on the highway network, both on site and through development contributions, which would help to ameliorate existing conditions and improve highway safety. It is reasonable to expect these requirements to be followed through when the Council are considering planning applications. The plan contains a requirement for conditions to be monitored and managed, allowing for appropriate interventions during the life of the plan.

None of the allocations creates de facto coalescence, and the plan contains criteria to introduce appropriately located landscaping and planting buffers to reduce intervisibility and avoid the perception of coalescence.

I do not consider that the combination of these allocations, either in the submitted plan or the main modifications, is unsound.

Major development in the National Landscape

The second matter that I want to address is the proposal to allocate three sites for major development in the High Weald National Landscape. These are sites MM88, MM89 and MM90 at Handcross and Pease Pottage. The submitted plan's spatial strategy does not support such development. National policy gives great weight to conserving and enhancing landscape and scenic beauty in these areas, which have the highest status of protection in relation to these issues. Permission should be refused for major development other than in exceptional circumstances, and where it can be demonstrated that the development is in the public interest. This policy has been taken forward into the 2026 National Planning Policy Framework. Planning Practice Guidance on the Natural Environment states that the policies for protecting these areas may mean that it is not possible to meet objectively assessed needs for development in full through the plan-making process, and they are unlikely to be suitable areas for accommodating unmet needs from adjoining (non-designated) areas. Under the Countryside and Rights of Way Act, relevant authorities must seek to further the purpose of conserving and enhancing the natural beauty of the area when discharging their functions in National Landscapes.

That summarises the legal and policy framework consequent on the inclusion of these sites in the designated National Landscape. The human reality is that Crawley has a severe level of unmet housing need, including affordable housing need, with no opportunity to meet those needs. To the north is Gatwick Airport and to the south is National Landscape. Indeed, National Landscape covers nearly half the area of Mid Sussex District. To the east and west, Crawley and Horsham Districts have already allocated strategic sites in their submitted plans, but these do not approach

the level of unmet need identified in Crawley. In any case those sites have to fulfil the dual role of meeting their own districts' needs too.

Together the three proposed allocations in the National Landscape would provide 1,000 greatly needed homes close to Crawley, thus helping to maintain community cohesion. The sites are within reach of excellent public transport links to the town's wide range of retail, social and community facilities and employment opportunities, and to Gatwick Airport, with its large employment base. Households in affordable housing may be more reliant on public transport, and the sites have great advantages in this respect. The sites provide the opportunity for Crawley to take a proportion of affordable housing nomination rights. In addition to these strong community advantages, the sites are in a good position to help to reduce the need to travel and thus combat climate change.

All locations in the National Landscape, whatever their character, are subject to the same policy protection. However, when deciding whether exceptional circumstances exist, it would be wrong to ignore individual site characteristics in the balance of considerations. I have looked at all these sites and consider that they are well enclosed, affected by urbanising influences, and whilst they exhibit certain National Landscape characteristics, they are, to be quite blunt, not particularly special in landscape terms and do not in my assessment contribute strongly to the character of the National Landscape. It must be recognised that Mid Sussex is a rural district in which a good deal of the countryside outside of the National Landscape is also of high quality.

The policies contained within the plan and the main modifications would ensure that the development schemes would be landscape-led, and the enclosed nature of the sites would limit their wider impact. I do not consider that the allocations would affect the integrity of the National Landscape or its purposes to any material extent. The duty under the Countryside and Rights of Way Act is capable of being discharged at the planning application stage through high quality landscape-led design.

Given the urgency of housing need and the location and character of the sites, this is not a situation in which the housing requirement should be reduced having regard to National Planning Policy Framework paragraph 11 b) i).

The Council's site appraisals provide justification for these site allocations, and on present evidence it appears that other sites in the housing market area capable of delivering a significant number of homes would involve much longer travel distances, would not provide direct and close access to Crawley and would not be in a position to take advantage of the high quality public transport links that exist in close proximity to the town. However, in view of the policy context, I have asked the Council to produce a further brief topic paper based on existing evidence explaining in more detail how they compare with other suitable and available sites outside the National Landscape, if there are any, and to publish this and allow one week for any response. Any response should be strictly limited to the subject matter of the topic paper and not seek to return to the hearing subject matter on the National Landscape and the individual sites, which have already been thoroughly debated.

To conclude on this matter, the National Planning Policy Framework allows for exceptional circumstances, and on current evidence and subject to the additional work, it appears that there are exceptional circumstances for the allocation of these sites, and the public interest would be served by allocating them for housing development. Should the additional work confirm this, I consider that any well-designed and landscape-led scheme would be capable of meeting these national policy tests. In those circumstances, I would be confident that the sites are capable of delivery.

The Ansty appeal

As regards the outstanding recovered Secretary of State appeal decision for the site at Ansty, omission sites are outside my remit and I do not know what the recommendation was for that scheme, and do not know what the decision will be. But I would make the observation that if the plan is sound, the decision on the appeal scheme, whatever it is, should not need to affect the plan and main modifications, or impede the adoption of the plan.

Concluding remarks

There a few additional tasks for the Council to complete. I do not need to list these now: they were discussed in our final hearing session on Friday 6 November. Some changes to the main modifications wording were discussed at the hearing and in writing. These are mostly for clarity and do not change the effect of the policies, so they can be regarded as minor changes that do not require further consultation.

In conclusion, my preliminary view is that the plan is sound subject to the main modifications and the outcome of the additional work relating to the sites in the National Landscape. As regards timescale, I aim to submit my final report to the Council by 8 December.

Jonathan Bore

INSPECTOR

APPENDIX B

Committee	Min No	Details	Date	Action by	Comments	Status	Date completed	Date taken to committee
Planning	**307**	Evergreen Farm - to monitor response from WSCC	**13/03/2025**	**RW**	Cllr Rex Whittaker to be the liaison. 2/7/26: It was noted that lorries serving the Evergreen site had been observed travelling faster than the 20mph limit at school drop off and pick up times, this would be flagged with the site foreman. 13/8/26: Cllr Whittaker was scheduling a site visit, it was noted that we were in school holidays currently and so the 20mph limit during drop off and pick up times was not in effect at this immediate time. 24/9/26: Cllr Whittaker had been undertaking regular checks and activity noted was low. Further details of concerns would be shared for consideration. The speeding during school drop off and pick up was raised.	Ongoing		

APPENDIX C

From: Andy Tuck
Sent: 16 November 2026 13:06
To: Cc: Jacquie Russell
Subject: Enquiry 902084 West Hill Community Highways Scheme Speed Reduction

Dear

Thank you for taking the time to submit your Community Highway Scheme (CHS) application and for the effort that has clearly gone into presenting your concerns and proposed measures. I appreciate that road safety and vehicle speeds are matters of importance to local residents, and I recognise the desire to ensure that West Hill remains a safe and appropriate route for all who use it.

Having carefully considered the proposal and the supporting information provided, I am sorry to advise that the application will not be taken forward at this time.

I recognise that residents are seeking to reduce vehicle speeds and improve both the actual and perceived safety of the route. These are entirely understandable objectives and officers have therefore considered the proposal against the available evidence, the West Sussex Speed Limit Policy and the wider prioritisation processes used for highway improvement schemes.

Whilst the proposal is broadly consistent with the principles set out within the West Sussex Speed Limit Policy, officers have identified a number of factors which mean there is currently insufficient justification to progress the scheme.

The assessment included a review of vehicle speed data collected along the route. This indicates that average vehicle speeds are already relatively close to the proposed 20mph limit. Whilst the introduction of a lower speed limit may appear an attractive solution, experience shows that where existing speeds are already at this level, reducing the posted speed limit alone is unlikely to produce a significant change in driver behaviour or achieve a meaningful reduction in actual vehicle speeds. As a consequence, officers do not consider that the proposed measure would deliver the level of benefit that residents may reasonably expect.

The available collision record was also reviewed. Whilst there have been two recorded slight injury collisions during the most recent five-year period, neither identified speed as a contributory factor. Overall, the collision history does not indicate an ongoing pattern of speed-related collisions that would support the introduction of a lower speed limit at this time.

In reaching this recommendation, officers have also considered whether the proposal could be prioritised through other highway improvement mechanisms. The location was previously assessed as part of the Traffic Regulation Order programme. Whilst the estimated cost of implementation exceeded the available budget allocation for that process, the scheme would also not have achieved the level of prioritisation required to progress when assessed against competing requests from elsewhere in the county. This reflects the limited evidence that a change in speed limit would materially improve road safety outcomes at this location.

I appreciate that this will be disappointing for those who supported the application however, the decision should not be interpreted as a suggestion that residents' concerns have been dismissed. Rather, it reflects the need to prioritise limited funding towards schemes where there is stronger evidence of a road safety problem and a greater likelihood that the proposed intervention would deliver measurable benefits.

Based on the information currently available, officers are satisfied that the existing 30mph speed limit remains appropriate for the function and characteristics of the road, and that the evidence does not currently demonstrate a pressing need for further intervention.

Should you wish to continue pursuing a reduction in the speed limit on West Hill, you may wish to engage with East Grinstead Town Council to explore whether the location could form part of a wider area-based approach to speed management. In some circumstances, proposals considered as part of a broader transport or town-wide strategy can provide additional context and justification that may not be available to an individual location in isolation.

Thank you again for taking the time to submit your application and to raise these concerns. The information provided will be retained, and the location will continue to be monitored through the County Council's normal highway safety processes. Should circumstances change in the future, or should further evidence emerge demonstrating a developing problem, the position can be reviewed accordingly.

Kind regards

Andy Tuck
Assistant Area Highway Manager – Eastern Area
Economy, Infrastructure & Environment – Highways, Transport and Planning
West Sussex County Council

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APPENDIX D

EVERYCHILD PARTNERSHIP ACADEMY TRUST

BALDWINS HILL PRIMARY SCHOOL

REDUCTION TO PAN CONSULTATION

Consultation process from 18th November 2026 – 13th January 2027

This is the formal consultation document for the proposed reduction of the PAN at Baldwins Hill Primary School creating a lower admission number for Early Years from 30 to 20 effective from September 2028.

Introduction

Everychild Partnership Trust, as the admission authority for Baldwins Hill Primary School, is consulting on a proposal to reduce the schools Published Admission Number (PAN) from 30 places to 20 places for Reception admissions from September 2028.

The proposal has been developed following a review of:
- Current pupil numbers
- Local birth-rate and demographic trends
- Forecasted demand for school places
- The school's financial sustainability
- Local authority place-planning data.

The purpose of this consultation is to seek the views of parents, carers, staff, local schools, the local authorities and other interested parties before a final decision is made.

No changes are proposed for pupils currently attending the school.

At present, Baldwins Hill Primary School is one-form entry with a PAN of 30 per year group. The school is a primary school for children aged four to eleven in East Grinstead and is part of the Everychild Partnership Trust group of schools.

The school historically had a PAN of 20, until the 2010's, when the PAN was increased to 30 by West Sussex County Council due to insufficient pupil spaces in the East Grinstead area at that time.

Baldwins Hill is located on the edge of the town, and on the border of West Sussex and Surrey. Historically, the school has been one of the first in the area to be impacted by changes in demographics, due to being on the outskirts of the town.

PAN Consultation
Baldwins Hill Primary School will be consulting on a proposed reduction in the published admission numbers (PAN) for Baldwins Hill Primary School, East Grinstead, with effect from September 2028. This consultation has been after discussions with the Local Authority

Length of Consultation
The length of the consultation has been determined as 6 weeks as published in line with the Department for Education Schools Admission's Code, paragraph 1.46. However, due to the Christmas break, we have extended the consultation to 8 weeks.

Consultation Date
18th November 2026 to 13th January 2027.

Proposal

- The Trustees propose to reduce the PAN of Baldwins Hill School from 30 to 20 with effect from September 2028.
- The Board of Trustees will continue to review its PANs on an annual basis and will be flexible to react to demographic trends.

Rationale

The rationale is based on the following factors:

• Falling numbers of reception applications
• Significant surplus capacity across the school
• Lower pupil numbers in the area than the current PAN was designed to accommodate.
• Increasing and significant financial pressures associated with maintaining staffing and resources for a larger admission capacity

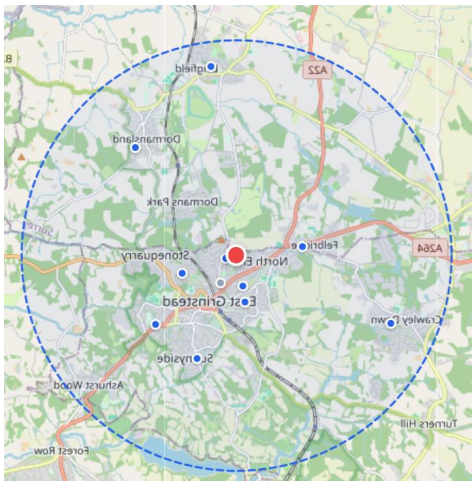
The current PAN no longer reflects the level of local parental demand for places at the school.

A reduction would allow the school to align its admission arrangements with expected demand while continuing to provide high-quality educational provision.

Baldwins Hill Primary School has the capacity to serve 210 children in the East Grinstead locality however, due to the current challenges in relation to the predicted and continuing low birth rates across West Sussex and Surrey, the number of students on roll from the 5th October 2026 was 139 (GIAS). The variance of 71 pupils has had a significant impact on the allocated funding, and consequently has a significant strain on a school budget and its viability.

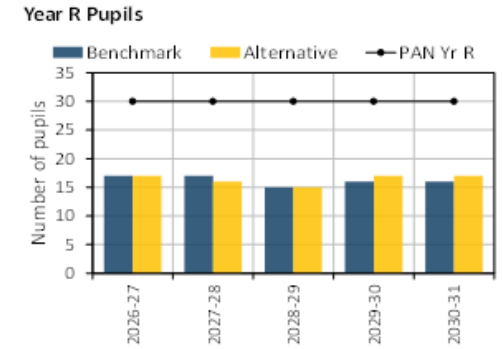
After a period of demographic growth, the demand for primary places across the county has fallen, and in most areas, fewer school places are needed. This is in line with a decrease in primary demand across most local authorities. Changes in demand are not evenly distributed, and some areas and schools are impacted more than others; this is the case for Baldwins Hill Primary School.

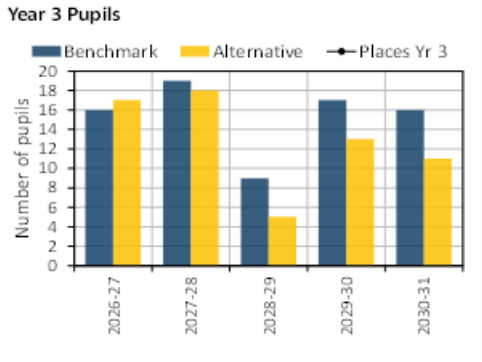
There are 12 alternate primary schools within a geographical 3-mile radius of Baldwins Hill.

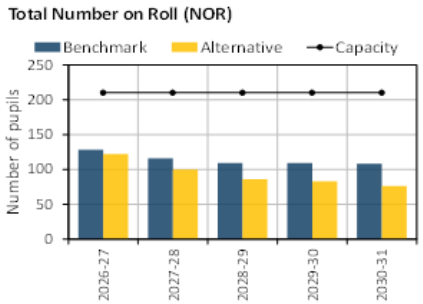


This data is sourced from the DfE website, 'Find and compare schools in England' (*See Appendix 1*).

Local Authority data forecast for primary places across West Sussex are predicted to plateau over the next four years without any significant rise or fall.







(created by Edgeanalytics Demographers on behalf of WSCC)

The School Admissions (Infant Class Sizes) (England) Regulations 2012, (See Appendix 2) *'Limit on infant class sizes 4. - (1) No infant class may contain more than 30 pupils…'* As this is a mandatory requirement, the school must employ a qualified teacher for every 30 pupils (for example, for an intake of 38 pupils, the school must employ 2 qualified teachers).

Schools are largely funded by the number of pupils and one of the highest costs is staffing. Due to the fall in numbers, the school has already restructured the classes into mixed age format. This process started in September 2025 where previously standalone Reception, Year 1, Year 2 and Year 3 classes were restructured into a mixed R/1, 1/2 and Y2/3. This has been revised again this year to a more typical mixed-age structure of Y1/2 and Y3/4; Reception remains a standalone class with a small cohort. It is anticipated this structure will remain with the addition of a mixed Y5/6 class when numbers allow.

By reducing the PAN from 30 to 20:
- Better reflects current and projected demand for school places.
- Supports the long-term financial sustainability of the school.
- Allows resources to be focused on improving educational outcomes.
- Maintains substantial capacity within the school.
- Does not affect pupils already attending Baldwins Hill Primary School.
- Can be reversed in the future if there is sustained growth in demand

The proposal would not lead to a reduction in the school's existing accommodation and facilities. The school will continue to serve its local community and maintain sufficient capacity to meet anticipated demand.

By changing the PAN to 20, the Trust Board can plan more sustainable systems and structures, and therefore ensure financial and educational stability.

Over many years, Baldwins Hill Primary School has not filled the maximum number of pupil places in reception (Year R). Therefore, as the pupils have continued up through the school, the numbers for that cohort remain much lower than the maximum pupil number. As previously stated, this impacts negatively on the school budget. Also, with the local authority predicting continued low birth rates over the coming years, this proposed reduction will avoid a substantial in-year deficit budget and make the school financially viable.

The Consultation Process

The consultation will run for a period of 6 school weeks and we are inviting stakeholders and members of the local community to respond. These are namely, but not limited to:

Parents and Carers of Baldwins Hill School	West Sussex Council
Staff of Baldwins Hill Primary School Staff	Local Primary and Junior Secondary Schools within a 3 mile radius
Members of the Local Governing Board	East Sussex County Council
Ashurst Wood Village Council	East Grinstead Town Council
Mid Sussex District Council	Surrey County Council
Tandridge District Council	Members in the local community
Diocese of Chichester	Catholic Diocese of Arundel & Brighton

The Consultation Response

The Consultation will run from 18th November 2026 to 13th January 2027 and you are invited to submit feedback using the link provided:
Everychild Partnership Trust Baldwins Hill Primary School PAN Consultation – Fill in form
or in writing to:
CEO, Everychild Partnership Trust, Hatchlands Road, Redhill, RH1 6AT.

Next Steps Following the consultation

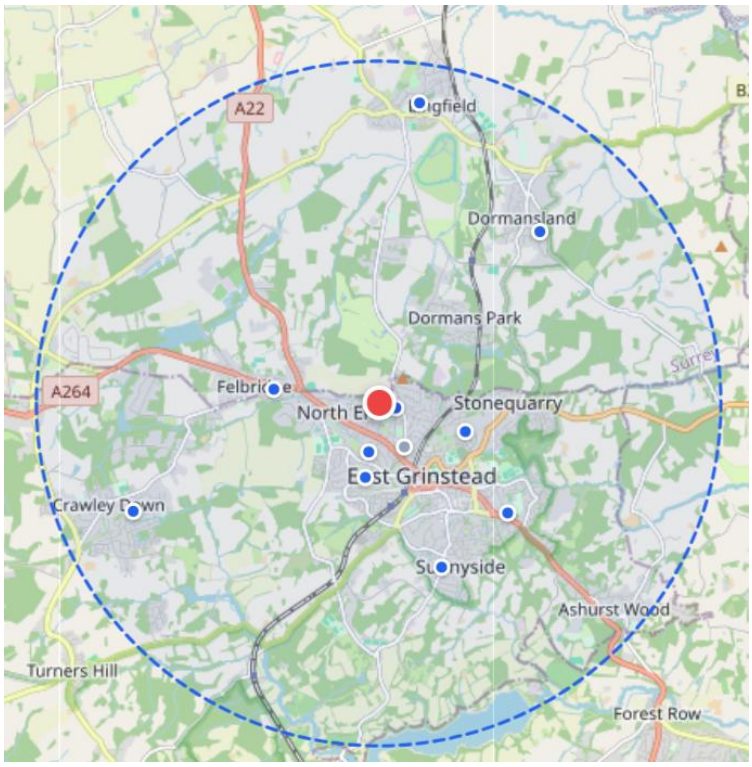
1. All responses will be reviewed
2. A report will be presented to the Board of Trustees
3. Trustees will decide whether to proceed with the proposed PAN reduction
4. If approved, the revised admission arrangements will be determined and published in accordance with the School Admissions Code for entry to Reception year at the school from September 2028 onwards.

Admission arrangements for the 2028-2029 academic year will be determined by 28th February 2027.

Appendix 1

Schools and colleges in and near "East Grinstead, West Sussex, United Kingdom" - Compare school and college performance data in England - GOV.UK

Schools and colleges in and near "RH19 2AP, East Grinstead, West Sussex, United Kingdom" - Compare school and college performance data in England - GOV.UK



Appendix 2

The School Admissions (Infant Class Sizes) (England) Regulations 2012

APPENDIX E

Planning Application No	Ward	Location	Proposal	Date of EGTC Committee
DM/26/2508/FUL	Town	64 London Road East Grinstead West Sussex RH19 1AB	Retention of the existing shopfront, fascia signage board, retractable awning and roller shutter to the existing shop.	26/11/2026
DM/26/2600/HOU	Imberhorne	8 King George Avenue East Grinstead West Sussex RH19 2AS	Construction of a new hardstanding area to provide off street parking, together with the installation of a new vehicle crossover	26/11/2026
DM/26/2694/HOU	EG South	3 Coombe Hall Park Coombe Hill Road East Grinstead West Sussex RH19 4JJ	Proposed single storey rear extension and extended dormer with re-fenestration throughout.	26/11/2026
DM/26/2733/TREE	EG South	Trees Adjacent To Flat 1 Tobias Place Coombe Hill Road East Grinstead	Scotts Pine Trees (T1 to T20) - Fell all to ground	26/11/2026
DM/26/2735/VOC	Baldwins	Woodlands Furzefield Road East Grinstead West Sussex	Variation of condition nos 5, 10, 11, 12, 13, and 14 relating to planning application DM/21/0015 - remove conditions 5 and 14, and vary wording on conditions 10, 11, 12 and 13.	26/11/2026
DM/26/2736/TREE	Imberhorne	The Spinney Chapmans Lane East Grinstead West Sussex	T1 - Sycamore : Reduce the canopy by up to 2 metres, top and lateral branches	26/11/2026
DM/26/2485/FUL	Baldwins	Cedar Lodge Hackenden Lane East Grinstead West Sussex RH19 2DL	Erection of four detached dwellings with associated access, parking, landscaping, drainage and ecological enhancements	26/11/2026
DM/26/2697/HOU	Town South	Land To Rear Of 94, 94a, 96 And 98 London Road East Grinstead West Sussex RH19 1EP	Adaption of the ancillary space proposed under planning reference DM/24/2637 for commercial units to increase the usable space internally by providing dormers to the front and rear.	26/11/2026
DM/26/2734/HOU	Baldwins	Bay Tree Furzefield Road East Grinstead West Sussex RH19 2EF	Retrospective Full Planning Application for the Construction of a Single Detached Dwelling	26/11/2026
DM/26/2748/LIS	Town South	79 High Street East Grinstead West Sussex RH19 3DD	Installation of 2 illuminated main signs, window/door graphics and repainting external window/door frames to advertise the new business within.	26/11/2026
DM/26/2749/HOU	Town South	79 High Street East Grinstead West Sussex RH19 3DD	Installation of 2 illuminated main signs, window/door graphics and repainting external window/door frames to advertise the new business within.	26/11/2026
DM/26/2752/TREE	Baldwins	Land To R/o 12 - 24 Twyhurst Court East Grinstead West Sussex RH19 2SH	Group of Oaks (x7) (T1, T2 and T3) lift to 6 metres. (T4) Lift to 6m. Reduce lower lateral branch by up to 3m. Reduce branches (roadside) by up to 2m. T5 Lift to 6 metres Reduce lower lateral branches by up to 3 metres and reduce branches (roadside) by up to 2 metres. T6- Lift to 6 metres. Reduce lower lateral branch by up to 3metres. T7- Reduce branch (roadside) by up to 2.5m. Further details please see tree schedule	26/11/2026
DM/26/2760/LDC	Town North	70 Moat Road East Grinstead West Sussex RH19 3LH	New timber framed outbuilding for ancillary use.	26/11/2026
DM/26/2762/FUL	EG South	Managers Flat East Grinstead Sports Club Saint Hill Road East Grinstead West Sussex RH19 4JU	Part Retrospective application for the provision of overflow and maintenance vehicle car park.	26/11/2026
DM/26/2805/HOU	Ashplats North	49 Merlin Way East Grinstead West Sussex RH19 3XG	Proposed single story rear and side extension to increase kitchen and utility area. New front door and glazing to front entrance hall.	26/11/2026
DM/26/2519/AA	Imberhorne	Santander 56 - 58 London Road East Grinstead West Sussex RH19 1HA	Replace shopfront and new externally illuminated signage and projecting sign	26/11/2026
DM/26/2518/FUL	Imberhorne	Santander 56 - 58 London Road East Grinstead West Sussex RH19 1HA	Replace shopfront and new externally illuminated signage and projecting sign	26/11/2026
DM/26/2570/FUL	Ashplats North	1 Beechfields East Grinstead West Sussex RH19 3DW	Erection of 1no. residential dwelling with associated access and infrastructure.	26/11/2026
DM/26/2825/HOU	Ashplats North	78 Holtye Road East Grinstead West Sussex RH19 3HU	Erection of ground floor porch to the front of the property.	26/11/2026
DM/26/2866/TREE	Baldwins	Wrenbury Cottage Furzefield Road East Grinstead West Sussex RH19 2EG	T1 Oak - prune/shape the crown by approximately 2-2.5 metres dependent on pruning points, leaving a height of approximately 15-16 metres and a lateral spread of approximately 8 metres either side of the central stem at its widest point.	26/11/2026
DM/26/2863/HOU	EG South	1 Dexter Drive East Grinstead West Sussex RH19 4SU	Erection of new side porch to connect existing kitchen with detached double garage.	26/11/2026
DM/26/2765/TREE	Herontye & Ashplats South	East Grinstead Town Council Council Offices East Court College Lane East Grinstead West Sussex RH19 3LT	Magnolia - Fell	26/11/2026
DM/26/2507/HOU	Imberhorne	7 Garden Wood Road East Grinstead West Sussex RH19 1NN	Loft conversion to bedroom and bathroom and alterations to roof to hip to gable and rear dormer with roof lights to front elevations.	26/11/2026
DM/26/0073/FUL	EG South	Land Off West Hoathly Road East Grinstead West Sussex	The erection of 40 new homes with access from West Hoathly Road, vehicle and cycle parking, landscaping, drainage, and associated infrastructure and highway works **(Amended plans and description).**	26/11/2026

MID SUSSEX DISTRICT COUNCIL

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CONTACT: Rachel Richardson
PHONE: 01444 477224
EMAIL: rachel.richardson@midsussex.gov.uk
DATE: 3rd November 2026

Dear Sir/Madam

Mid Sussex Ref:	**AP/26/0014**
Planning Inspectorate Ref:	**6003631**
Land At:	**The Bulrushes Coombe Hill Road East Grinstead West Sussex**
Proposed Development:	**Construction of four bedroom detached dwelling following demolition of outbuildings.**
Appeal By:	**Harrison Wood**

I refer to the above details. An appeal has been made to the Secretary of State in respect of the above site. The appeal follows the refusal of planning permission DM/24/2248 by this Council. Following a High Court challenge to the Inspector's decision on this appeal dated 4th June 2026 the Court has ordered that the appeal be re-determined. This does not necessarily mean that the Inspector will reach a different overall decision.

The appeal will be determined on the basis of **Written Representation**.

We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These, along with all relevant representations submitted when the appeal was first considered by the Inspector when re-determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online at https://acp.planninginspectorate.gov.uk If you do not have access to the internet, you can send your comments to:

The Planning Inspectorate
c/o QUADIENT
69 Buckingham Avenue
Slough
SL1 4PN

All representation must be received by 24th November 2026. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. **All representations must quote the Planning Inspectorate's Reference 6003631 / .**

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when re-determining the appeal.

Planning Services Division

Eric Owens
Interim Assistant Director Planning and Sustainable Economy

The appeal documents are available for inspection at these offices during normal office hours or through the Council's website **www.midsussex.gov.uk/planningregister** and select the 'Appeals' tab using reference **AP/26/0014**.

You can get a copy of the Planning Inspectorate's "Guide to taking part in planning appeals" booklets free of charge from GOV.UK at https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal

When made, the decision will be published online at https://acp.planninginspectorate.gov.uk

Yours faithfully



Eric Owens
Interim Assistant Director Planning and Sustainable Economy

NEHIGC

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CONTACT: Rachel Richardson
PHONE: 01444 477224
EMAIL: rachel.richardson@midsussex.gov.uk
DATE: 17th November 2026

Dear Sir/Madam

Mid Sussex Ref:	**AP/26/0014**
Planning Inspectorate Ref:	**3379219**
Land At:	**The Bulrushes Coombe Hill Road East Grinstead West Sussex**
Proposed Development:	**Construction of four bedroom detached dwelling following demolition of outbuildings.**
Appeal By:	**Harrison Wood**

The Planning Inspectorate has instructed the Council to re-issue the notification letter due to the error in the appeal reference number contained in the original notification and has extended the deadline for submitting comments to ensure interested parties have sufficient time to make representation. A new deadline of 21 days from the date of this notification has therefore been set for the submission of comments.

I refer to the above details. An appeal has been made to the Secretary of State in respect of the above site. The appeal follows the refusal of planning permission DM/24/2248 by this Council. Following a High Court challenge to the Inspector's decision on this appeal dated 11th August 2026 the Court has ordered that the appeal be re-determined. This does not necessarily mean that the Inspector will reach a different overall decision.

The appeal will be determined on the basis of **Written Representation**.

We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These, along with all relevant representations submitted when the appeal was first considered by the Inspector when re-determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online at https://acp.planninginspectorate.gov.uk If you do not have access to the internet, you can send your comments to:

The Planning Inspectorate
c/o QUADIENT
69 Buckingham Avenue
Slough
SL1 4PN

All representation must be received by 8th December 2026. Any representations submitted after the deadline will not usually be considered and will be returned. The

Planning Inspectorate does not acknowledge representations. **All representations must quote the Planning Inspectorate's Reference 3379219 / .**

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when re-determining the appeal.

The appeal documents are available for inspection at these offices during normal office hours or through the Council's website **www.midsussex.gov.uk/planningregister** and select the 'Appeals' tab using reference **AP/26/0014**.

You can get a copy of the Planning Inspectorate's "Guide to taking part in planning appeals" booklets free of charge from GOV.UK at https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal

When made, the decision will be published online at https://acp.planninginspectorate.gov.uk

Yours faithfully



Eric Owens
Interim Assistant Director Planning and Sustainable Economy

NEHIGC

Planning Application No	Ward	Location	Proposal	Date of EGTC Committee	EGTC Comments	MSDC Decision	Date decision reported to EGTC Committee
DM/25/0388/FUL	Town South	Central Sussex College Queensmere House 49 Queens Road East Grinstead	Conversion of a D1 Educational Building to 24no. Residential Apartments (32 Bedrooms) with infilling of existing undercroft areas, associated car parking, landscaping, cycle spaces, amenity areas, 1.1m high metal fence and new ramp.	17/03/2025	Committee felt this was a good use of the site and were pleased to note 15 parking spaces were being provided. Committee requested the planning officer was mindful of ensuring the external design was in keeping with other buildings within the immediate area. This site was allocated for development within the EGNP. Concerns regarding traffic access were flagged due to excessive parking already occurring alongside the increase in traffic volume. WSCC Highways should investigate these issues further and consider implementation of parking restrictions on Queens Road prior to approving the application. Bats had been seen at the site, along with a large sycamore tree which should be protected from removal. Hedgehog tunnels should also be incorporated into the design. The new annual pass for CPZ residents would have the opportunity to purchase a pass to use Queensway car park from 5pm to 9am. A Community Highways Scheme could be requested for double yellow lines in this area.	Approved 04/11/2026	26/11/2026
DM/25/2833/FUL	Herontye & Ashplats South	Hampton House High Street East Grinstead West Sussex	Change of use of building from Class E to residential to form 4no flats, consisting of internal changes to the floor plan. (Revised plans received 27.11.2025) (Revised description agreed 01.12.2025) (Revised plans received 23.01.2026 and 18.02.2026. Further and updated information received 30.01.2026 and 18.02.2026)	17/03/2026	Recommend approval 16/12/2025 - more info received. Committee considered the changes and, subject to Conservaton Officer agreement, maintained their recommendation for approval.	Approved 09/11/2026	26/11/2026
DM/25/2849/LBC	Herontye & Ashplats South	Hampton House High Street East Grinstead West Sussex	Change of use of building from Class E to residential to form 4no flats, consisting of internal changes to the floor plan. (Revised plans received 27.11.2025) (Revised description agreed 01.12.2025) (Revised plans received 23.01.2026 and 18.02.2026. Further and updated information received 30.01.2026 and 18.02.2026)	17/03/2026	No comment 16/12/2025 - more info received since Committee considered the changes and, subject to Conservaton Officer agreement, maintained their recommendation for approval.	Approved 09/11/2026	26/11/2026
DM/26/1772/FUL	Town North	Russets Sandy Lane East Grinstead West Sussex	Proposed replacement dwelling (part retrospective) to formalise the proposed works under DM/25/3157, due to the amount of walls being rebuilt and making good to the existing residence.	15/10/2026	No comment	Approved 09/11/2026	26/11/2026
DM/26/2002/FUL	Town South	48 Harvest Hill East Grinstead West Sussex RH19 4BT	Renovation of existing garden patio, replacing broken tiles, creating new retaining walls, seating areas, raised beds, perimeter screening and drainage.	15/10/2026	No comment	Approved 16/11/2026	26/11/2026
DM/26/2103/FUL	Town South	Land To The West Of Streatfield Place East Grinstead West Sussex RH19 4RQ	Construction of a four bedroomed detached dwelling	24/09/2026	Recommend approval. This was a proportionate house for the size of the plot.	Approved 02/11/2026	26/11/2026
DM/26/2152/HOU	EG South	Little Hollybush West Hoathly Road East Grinstead West Sussex	Two storey side extension, loft conversion, roof extension with 3 dormers to rear and alterations to fenestration	24/09/2026	No comment	Approved 04/11/2026	26/11/2026
DM/26/2187/HOU	Town South	Felden West Hill East Grinstead West Sussex RH19 4EP	Proposed side extension to garage.	24/09/2026	No comment	Approved 20/10/2026	05/11/2026
DM/26/2340/HOU	Baldwins	2 Baldwins Field East Grinstead West Sussex RH19 2HE	Single storey rear extension with two roof skylights and a bifold door	15/10/2026	No comment	Approved 29/10/2026	26/11/2026
DM/26/2388/LDC	Herontye & Ashplats South	25 Benchfield Close East Grinstead West Sussex RH19 3NZ	Proposed roof alteration to the rear of the house - erection of a new dormer with associated internal and external works and alterations. Materials to match existing roof.	15/10/2026	No comment	Approved 12/11/2026	26/11/2026
DM/26/2439/FUL	Town South	1 Dexter Drive East Grinstead West Sussex RH19 4SU	Proposed side porch to connect house and detached garage.	15/10/2026	No comment	Withdrawn 05/11/2026	26/11/2026
DM/26/2450/TREE	EG South	The Plantation Saint Hill Road East Grinstead West Sussex	Works to trees in The Plantation, Saint Hill Road, East Grinstead as specified in submitted Tree Hazard Assessment Survey Report.	15/10/2026	The committee supported approval subject to no adverse report from the MSDC tree officer.	Approved 17/11/206	26/11/2026
DM/26/2494/LDC	Imberhorne	4 Parkside East Grinstead West Sussex RH19 1JG	Conversion of loft space involving alterations to existing roof line including a dormer extension at rear, installation of 3no. rooflights in front roof	05/11/2026	No comment	Approved 16/11/2026	26/11/2026