



# EAST GRINSTEAD TOWN COUNCIL

Council Offices, East Court, College Lane, East Grinstead, West Sussex, RH19 3LT

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**Town Clerk:** Samantha Heynes BA, FSLCC

Email: [townclerk@eastgrinstead.gov.uk](mailto:townclerk@eastgrinstead.gov.uk)

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To: Members of the Planning Committee  
Quorum is 3

4<sup>th</sup> June 2026

Dear Councillor

You are hereby summoned to attend a meeting of the **PLANNING COMMITTEE** to be held in the **COUNCIL CHAMBER, EAST COURT** on **THURSDAY 11<sup>TH</sup> JUNE 2026** at **7.00pm**. Where possible please clarify any points or raise questions before the meeting with the Clerk or Chairman to ensure an answer can be given. If you are not able to attend and wish to send a substitute, please advise the Clerk who this will be.

Non-committee members wishing to attend and speak must ensure that they seek permission from the Chairman before the meeting starts and should indicate the item they wish to speak on.

Yours faithfully

Samantha Heynes  
Town Clerk

## ORDER OF MEETING

### 7:00pm Public Participation

Members of the public may attend the meeting in person. There is a period of up to 15 minutes for public questions relating to items on the agenda.

Any question must be submitted to the Town Clerk 24 hours in advance of the meeting, referencing the agenda item it is related to.

Representations will be restricted to a maximum of 2 persons speaking for and/or against the application. In the event of a large number of speakers, the Chairman has the discretion to increase the number allowed to speak.

Each member of public will be able to speak for a maximum of 2 minutes and will have no right of reply. If a question cannot be answered at the meeting, a written response may be provided at a later date.

The Chairman's interpretation of the standing orders is final. Should there be no questions, or the questions complete before the end of 15 minutes the Chairman will move along to the agenda and public participation will end.

To request the meeting link, please contact [townclerk@eastgrinstead.gov.uk](mailto:townclerk@eastgrinstead.gov.uk) no later than noon on the day of the meeting.

## **AGENDA**

The Planning Committee will commence immediately upon completion of public participation.

10. To receive apologies for absence/substitutions
11. To receive the minutes of the meeting held on 21<sup>st</sup> May 2026
12. To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
13. To receive a verbal report from the Chairman
14. To note the Planning Action List (Appendix A)
15. To make observations as may be considered necessary in respect of the planning applications (Appendix B)
16. To note the appeal MSDC Ref AP/25/0033 (DM/26/0076) (Appendix C)
17. To note any planning and/or appeal decisions received from Mid Sussex District Council attached (Appendix D)

The next meeting of the Planning Committee will be held on **Thursday 2<sup>nd</sup> July 2026 at 7pm**

## APPENDIX A

Meeting	Min No	Details	Date	Action by	Comments	Status	Date completed	Date taken to committee
Planning	4	Council should respond to the consultation and the response should be considered now, and information collated to assist with this in advance, which could include numbers of housing that East Grinstead has already been allocated.	21/05/2026	Deputy Clerk	MSDC consultation will commence following further site testing. Clerk to obtain housing numbers already allocated from MSDC.			

Planning Application No	Ward	Location	Proposal
DM/25/2223/FUL	EG South	Juhring And Hobbs Field at Saint Hill Manor Saint Hill Road East Grinstead	<p><b>Further information received 28.05.2026</b></p> <p>Updated application: Change of use of vacant land to event area for use with installation of permanent infrastructure and reinforced ground surfacing (cellular paving grid) to facilitate the erection of annual marquee structures including ground level alterations, wash block and toilets, generator enclosure and concrete ring together with the erection and dismantling of the temporary marquee structure themselves (for a total maximum period of 84 days per year) and overflow car parking for the Church and neighbouring sports clubs consisting of reinforced ground surfacing (cellular paving grid) for up to 683 car spaces (comprising up to 113 cars (Area A) for no more than 30 days per annum, 313 cars (Areas A &amp; B) for no more than 13 days per year and up to 683 cars (Areas A, B &amp; C) for no more than 7 days per year), construction of a new access and internal road, sustainable surface water and foul drainage provision, associated landscaping and ecological enhancements, (Amended Description, Plans, Documents)</p>
DM/26/0131/RSM	Imberhome	Land South And West Of Upper Imberhome School Imberhome Lane East Grinstead West Sussex	<p><b>(Amended plans and information received 20th to 27th May showing revisions to the proposed design, landscaping, highways, housing and sustainability measures)</b></p> <p>Approval of Reserved Matters following Outline Planning Permission (Ref. DM/23/2699) relating to appearance, landscaping, layout and scale for 550no. new residential units.</p>
DM/26/0351/FUL	Town South	S Taylors Jewellers 30 Cantelupe Road, East Grinstead	<p>Proposal to convert the existing commercial space into a self-contained residential flat, extend the current one-bedroom ground floor flat into a two-bedroom unit, install seven rooflights in the rear existing commercial space, add a new door and window on the side elevation, and raise the single-storey roof to match the existing structure. Remove garage door to provide parking spaces and bin store at front of property. Supporting Bat Emergence Survey received 02.06.2026.</p>
DM/26/0560/HOU	Herontye & Ashplats South	Garage And Store Rear Of Old Stone House Old Stone Link Ship Street East Grinstead	<p>Removal of existing garage building to be replaced with a 2 storey residential dwelling.</p>

Planning Application No	Ward	Location	Proposal
DM/26/0810/HOU	Herontye & Ashplats South	1 Pine Way Close East Grinstead West Sussex RH19 4JR	Retrospective application for retention of 2.1m high feather edge timber boundary fence following the replacement of existing boundary treatment. <b>(Updated plans received on 11/05/2026)</b>
DM/26/1089/HOU	Herontye & Ashplats South	8 Newton Avenue East Grinstead West Sussex RH19 4SP	Installation of a modular ramp to allow wheelchair access to the property
DM/26/1152/TREE	Town North	Alice Crocker House St Johns Road East Grinstead West Sussex	G1 - Oak, Walnut, Silver Birch and Ash - Reduce crowns by up to 3m to suitable growth points to prevent any overhang into allotment grounds. T1 Dead Oak - remove to as close as possible to ground level.
DM/26/1178/TREE	Ashplats North	1 Barn Field Place East Grinstead West Sussex RH19 3FD	T1 Cedar - prune branches in lower crown overhanging boundary with Wellington Gate by no more than 2 metres, back to suitable growth points.
DM/26/1185/FUL	EG South	Sports Field East Grinstead Sports Club Saint Hill Road East Grinstead	Retrospective Golf Swing Studio for golf training and analysis which includes golf simulator equipment.
DM/26/1197/HOU	Herontye & Ashplats South	18 Forest View Road East Grinstead West Sussex RH19 4AR	Proposed single storey rear extension.
DM/26/1204/TREE	Herontye & Ashplats South	Land Adj To 12 The Rise East Grinstead West Sussex RH19 4DS	Sycamore (T1) - Fell, as found to exhibit a significant stem cavity with visible decay and historic wound response tissue extending vertically along the main stem.
DM/26/1296/TREE	Ashplats North	East Grinstead Town Council Council Offices East Court College Lane	Cherry Tree removal
DM/26/1324/TREE	Herontye & Ashplats South	Land Adjacent To 1 The Glades East Grinstead West Sussex RH19 3XW	Trees under group TPO reference GR/02/TPO/80 located on verge between public footpath and 1 The Glades, East Grinstead. Trees 03E01 Acer, 03E2 Prunus spinosa, 03E3 Prunus spinosa, 03E4 Corylus avellana and 03E5 Quercus robur - cut back branches obstructing adjacent footpath/pedestrian crossing to edge of pavement. Lift branches to 2.5m over the footpath. Tree 03E5 Quercus robur - Cut back from adjacent lamp column to achieve minimum 1.5m clearance.
WSCC/018/26	Baldwins	Imberhorne Lower School, Windmill Lane, East Grinstead	Demolition of existing modular building and erection of a single story modular building with associated works.



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**CONTACT:** Stefan Galyas  
**PHONE:** 01444 477244  
**EMAIL:** stefan.galyas@midsussex.gov.uk  
**DATE:** 27th May 2026

Dear Sir/Madam

**Mid Sussex Ref:** AP/26/0031  
**Planning Inspectorate Ref:** 6009458  
**Land At:** 13 Fairlawn Crescent East Grinstead West Sussex RH19 1NX  
**Proposed Development:** Single Storey Extension  
**Appeal By:** Mrs Fiona Fox  
**Start Date:** 18th May 2026

I am writing to let you know that an appeal has been made to the Secretary of State in respect of the above site. The appeal follows the refusal of planning permission DM/26/0076 by this Council.

The appeal will be determined on the basis of written representations. The procedure to be followed is set out in Part 1 of the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009.

**As this appeal is proceeding under the Householder Appeals Service, there is no opportunity for you to submit comments. However, we have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellants. These will be considered by the Inspector when determining the appeal.**

**If you wish to withdraw your earlier comments you made on the application you should write to the Planning Inspectorate by .** You can do this by either contacting their customer service team on 0303 444 5000 or by completing their online [customer contact form](#).

The appeal documents can be inspected at Mid Sussex District Council during normal office hours or through the Council's website <https://pa.midsussex.gov.uk/online-applications/> and select the 'Appeals' button and enter the reference **AP/26/0031** in the search field.

The Planning Inspectorate aims to deal with appeals following this procedure within 8 weeks of the appeal start date. When made, the decision will be published online at <https://appeal-planning-decision.service.gov.uk/comment-planning-appeal/enter-appeal-reference>.

Yours faithfully

Eric Owens

Interim Assistant Director Planning and Sustainable Economy

NEIGH



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Planning Application No	Ward	Location	Proposal	EGTC Comments	MSDC Decision
DM/25/2781/FUL	Baldwins	91 - 93 Lingfield Road East Grinstead West Sussex RH19 2EL	Retrospective application for conversion of an old commercial garage into an office space.	No comment	Approved 20/05/2026
DM/26/0182/FUL	EG South	Hazelden Farmhouse Hazelden Place East Grinstead West Sussex	Formation of track and hardstanding.	No comment	Approved 27/05/2026
DM/26/0430/TREE	Herontye & Ashplats South	5 High Trees Ship Street East Grinstead West Sussex	T1 Oak - Removal of large lateral branch which has a significant cavity, plus repollard overhanging growth on the side of 12 The Rise only ( approx 10% of tree )	No comment	Approved 19/05/2026
DM/26/0432/FUL	Town North	Development Site At Former Tower Car Sales Tower Close East Grinstead West Sussex	Retrospective application for the internal reconfiguration to provide 1no additional self-contained residential unit.	Recommended for refusal	Refused 26/05/2026
DM/26/0573/HOU	Herontye & Ashplats South	31 Lower Mere East Grinstead West Sussex RH19 4TB	Proposed replacement single storey rear extension.	No comment	Approved 21/05/2026
DM/26/0722/HOU	Town South	5 Court Close East Grinstead West Sussex RH19 3YQ	Proposed rear extension and front porch with new steps going up to porch door, New vehicle cross over to porous drive.	No comment	Approved 15/05/2026
DM/26/0723/LDC	Town South	33 Southlands East Grinstead West Sussex RH19 4DB	Proposed loft conversion and rear dormer.	No comment	Approved 03/06/2026
DM/26/0788/HOU	Imberhome	96 Heathcote Drive East Grinstead West Sussex RH19 1NQ	New porch, part conversion of garage and roof alterations, removal of existing conservatory to be replaced with single storey rear extension.	No comment	Approved 20/05/2026
DM/26/0792/HOU	Imberhome	38 Milton Crescent East Grinstead West Sussex RH19 1TN	Ground floor front window replaced with doors giving access onto raised decking which will have a balustrade.	No comment	Approved 21/05/2026
DM/26/0892/LDC	Town North	33 St Agnes Road East Grinstead West Sussex RH19 3RP	Loft conversion with rear box dormer	No comment	Approved 20/05/2026
DM/26/0898/TREE	Imberhome	The Oak Lodge Standen Close East Grinstead West Sussex	Oak tree - crown reduce by approximately 2.5m - 3m and remove epicormic growth on stem.	The committee supported approval subject to no adverse report from the MSDC tree officer.	Approved 19/05/2026
DM/26/0980/TREE	Herontye & Ashplats South	Land To The Front Of 22 To 32 High Street East Grinstead West Sussex	Lime x 5 : Re-pollard and remove epicormic growth	The committee supported approval subject to no adverse report from the MSDC tree officer.	Approved 19/05/2026
DM/26/0997/TREE	Herontye & Ashplats South	6 Kingfisher Rise East Grinstead West Sussex RH19 4TE	Scots Pine (T1) - reduce stem all over roof by approx 2m and reduce lowest drooping stem below by approx 1m. Sycamore (T2) - reduce to old pollard points	The committee supported approval subject to no adverse report from the MSDC tree officer.	Approved 21/05/2026