



EAST GRINSTEAD TOWN COUNCIL

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Town Clerk: Samantha Heynes BA, FSLCC

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To: Members of the Planning Committee
Quorum is 3

6th January 2026

Dear Councillor

You are hereby summoned to attend a meeting of the **PLANNING COMMITTEE** to be held in the **COUNCIL CHAMBER, EAST COURT** on **TUESDAY 13th JANUARY 2026** at **7.00pm**. Where possible please clarify any points or raise questions before the meeting with the Clerk or Chairman to ensure an answer can be given. If you are not able to attend and wish to send a substitute, please advise the Clerk who this will be.

Non-committee members wishing to attend and speak must ensure that they seek permission from the Chairman before the meeting starts and should indicate the item they wish to speak on.

Yours faithfully

Samantha Heynes
Town Clerk

ORDER OF MEETING

7:00pm Public Participation

Members of the public may attend the meeting in person. There is a period of up to 15 minutes for public questions relating to items on the agenda.

Any question must be submitted to the Town Clerk 24 hours in advance of the meeting, referencing the agenda item it is related to.

Representations will be restricted to a maximum of 2 persons speaking for and/or against the application. In the event of a large number of speakers, the Chairman has the discretion to increase the number allowed to speak.

Each member of public will be able to speak for a maximum of 2 minutes and will have no right of reply. If a question cannot be answered at the meeting, a written response may be provided at a later date.

The Chairman's interpretation of the standing orders is final. Should there be no questions, or the questions complete before the end of 15 minutes the Chairman will move along to the agenda and public participation will end.

AGENDA

The Planning Committee will commence immediately upon completion of public participation.

79. To receive apologies for absence/substitutions
80. To receive the minutes of the meeting held on 16th December 2025
81. To receive Members' Declarations of Interest
82. Chairman's Announcements
The Chairman will update the committee on any matters that have arisen
83. To note the Planning Action List – no outstanding actions
84. Licensing Applications

The Committee are asked to make any comments as deemed appropriate regarding the below to pass to Mid Sussex DC. The full application can be seen on the planning portal under licensing.

LI/25/1895	Church of Scientology Saint Hill Manor Saint Hill Road East Grinstead RH19 4JY	Review of premises licence
LI/25/1888	Fera Restaurant & Bar 102 London Road East Grinstead RH19 1EP	Changes to the plan
LI/25/1939	London Food & Wine 65 London Road East Grinstead RH10 1EQ	Review of premises licence

85. To make observations as may be considered necessary in respect of the planning applications (Appendix A)
86. To note any planning and/or appeal decisions received from Mid Sussex District Council attached (Appendix B)

The next meeting of the Planning Committee will be held on **Tuesday 3rd February 2026 at 7pm**

Planning Application No	Ward	Location	Proposal
DM./25/3158/HOU	Town North	Courtlands Sandy Lane East Grinstead West Sussex	Demolition of existing front conservatory. Proposed front two storey extension, single storey front extension with new mono pitched roof with roof light. Replacement of all existing windows.. Additional front window at 1st floor. New clay hanging tiles to first floor of existing and new upper walls. Demolition of existing main roof, and replacement of roof with new tiled roof with steeper pitch.
DM/25/2223/FUL	EG South	Juhring And Hobbs Field at Saint Hill Manor Saint Hill Road East Grinstead	Change of use of vacant land to event area with erection of permanent infrastructure to facilitate the erection of annual marquee structures including ground level alterations, wash block and toilets, generator enclosure, concrete ring and platforms together with the erection and dismantling of the temporary marquee structure themselves and overflow car parking for the Church and neighbouring sports clubs consisting of hard paved surfacing for 113 carparking spaces plus 6 disabled spaces and reinforced ground surfacing on the form of cell pave surfacing for up to 570 car spaces and reinforced ground surfacing to facilitate the erection of the marquee structures, construction of a new access and internal road, waiting area with structure, sustainable surface water and foul drainage provision, external lighting, associated landscaping and ecological enhancements, Amended Description, Plans, Documents)
DM/25/2947/HOU	Herontye & Ashplats South	47 Morton Road East Grinstead West Sussex RH19 4AF	Proposed two storey rear extension with vertical cladding and extension of flat garage roof, new front porch (amended description 19.12.2025)
DM/25/2965/COU	Ashplats North	222 Holtye Road East Grinstead West Sussex RH19 3EY	Change of use of already converted garage, for short term holiday lets.
DM/25/3081/HOU	Ashplats North	Magnolia House 12 Lynton Park Avenue East Grinstead West Sussex	Proposed single storey rear extension and two storey side extension.
DM/25/3099/HOU	Herontye & Ashplats South	22 Lister Avenue East Grinstead West Sussex RH19 4AZ	120mm Wetherby External Wall Insulation to all external elevations.
DM/25/3137/HOU	EG South	Ty Gwilym Worsted Lane East Grinstead West Sussex	Proposed garage conversion, porch to front elevation, internal changes and new oak framed garage.
DM/25/3157/HOU	Town North	Russets Sandy Lane East Grinstead West Sussex	Proposed front two storey extension, new porch, proposed side two storey extension, proposed new roof with gable ends and rear dormer, solar panels and roof windows, and internal alterations and ashp in rear terrace area.
DM/25/3174/HOU	Herontye & Ashplats South	Rivendell Portland Road East Grinstead West Sussex	Part of the garage converted to habitable space. Alterations to the front entrance porch and hipped roof replaced with a flat roof. Replace the ground floor windows with sliding doors and construct raised decking with steps to the south elevation. Insert ground floor window to the east elevation. External materials changed on the north elevation and windows replaced throughout

Planning Application No	Ward	Location	Proposal
DM/25/3262/HOU	Ashplats North	14 Lynton Park Avenue East Grinstead West Sussex RH19 3XB	Proposed two storey side extension over existing garage. Single storey rear extension with raised decking. Part garage conversion. pitch roof over remaining part of ground floor garage. Front porch. Infill of sloping garden retained by stone gabion wall.

Planning Application No	Ward	Location	Proposal	EGTC Comments	MSDC Decision
DM/25/0823/FUL	Town South	Sackville College High Street East Grinstead West Sussex	Repairs to historic boundary wall	No comment	Approved 05/01/2026
DM/25/2192/HOU	EG South	The Laurels Lewes Road East Grinstead West Sussex	Removal of existing car port and erection of a detached double garage	No comment.	Approved 06/01/2026
DM/25/2406/VOC	Town South	Pizza Hut 86 London Road East Grinstead West Sussex	Variation of Condition 2 relating to planning reference DM/15/1483 to extend operating hours. (revised plans received 24.11.2025)	No comment	Approved 18/12/2025
DM/25/2530/FUL	Ashplats North	Orchard Nursery Holtye Road East Grinstead West Sussex	Construction of 2 new single span polytunnels,	No comment	Approved 23/12/2025
DM/25/2620/HOU	Imberhorne	19 Austen Close East Grinstead West Sussex RH19 1RZ	Garage conversion into habitable space, new front window and new roof.	No comment	Approved 12/12/2025
DM/25/2643/LDC	EG South	Home Farm Lewes Road East Grinstead West Sussex	Residential use of barns in connection with existing farmhouse	No comment	Approved 23/12/2025
DM/25/2649/HOU	Herontye & Ashplats South	Meadway Dunning Road East Grinstead West Sussex	Proposed ground floor front extension, facades reconfigurations, new roof dormers	No comment	Approved 10/12/2025
DM/25/2686/TREE	Ashplats North	199 Estcots Drive East Grinstead West Sussex RH19 3YP	(T1) Oak - remove left stem to bottom union and remove two branches over car park on right stem	The committee supported approval subject to no adverse report from the MSDC tree officer.	Approved 10/12/2025
DM/25/2707/FUL	Herontye & Ashplats South	42 Cavalier Way East Grinstead West Sussex RH19 4SE	Retrospective application for the Change of Use of existing outbuilding to beauty treatment room (Use Class E (e)).	No comment	Approved 16/12/2025
DM/25/2731/FUL	Town South	Sainsbury's Brooklands Way East Grinstead West Sussex	Removal of a canopy and replacement with new shroud and related works	No comment	Approved 10/12/2025
DM/25/2736/LDC	Town South	26 Estcots Drive East Grinstead West Sussex RH19 3DA	Proposed garage conversion	No comment	Approved 11/11/2025
DM/25/2761/HOU	Town South	Lismore West Lane East Grinstead West Sussex	Proposed roof extension to create additional 2no bedrooms including 2no dormers to the front and 8no velux roof lights.	No comment	Approved 10/12/2025
DM/25/2828/PMC	Town South	Crown Lodge Cantelupe Road East Grinstead West Sussex	Conversion of offices to two flats.	No comment	Approved 17/12/2025
DM/25/2843/LDC	Imberhorne	23 Bluebell Close East Grinstead West Sussex RH19 1RS	Garage conversion	No comment	Approved 23/12/2025
DM/25/2889/LDC	Imberhorne	Floran Farm Hophurst Hill Crawley Down Crawley	Existing Certificate of Lawfulness application for the use of part of an outbuilding as an existing dwelling.	No comment	Refused 23/12/2025
DM/25/2907/HOU	Town North	Esquina Cranston Road East Grinstead West Sussex RH19 3HL	Demolition of existing single-storey rear extension and construction of single-storey rear kitchen/dining extension; internal reconfiguration to form W.C. and utility room with external side access; replacement of existing porch with new enclosed porch; and application of new render finish to existing masonry.	No comment	Approved 23/12/2025
DM/25/2922/TREE	Ashplats North	18 Brook Close East Grinstead West Sussex RH19 3XZ	Twin Stem Oak (T1) - Reduce by 2-3 metres to previous points and remove epicormic growth on stem.	No comment	Approved 17/12/2025
DM/25/2924/TREE	Ashplats North	Queen Victoria Hospital Holtye Road East Grinstead West Sussex	T1 - Oak - reduce back branches from house at No 5 Holtye Ave by 2.5 metres.	No comment	Approved 11/12/2025
DM/25/2939/TREE	Baldwins	1 Rough Field East Grinstead West Sussex RH19 2RU	(T1) Oak - Crown reduce by 2m to suitable growth points and remove dead wood	The committee supported approval subject to no adverse report from the MSDC tree officer.	Approved 17/12/2025
DM/25/2996/TREE	Ashplats North	40 Fulmar Drive East Grinstead West Sussex RH19 3NN	(T1) Oak - Re-Pollard to previous points for a 2-3m overall reduction	The committee supported approval subject to no adverse report from the MSDC tree officer.	Approved 23/12/2025