



EAST GRINSTEAD TOWN COUNCIL
APPLICATION FOR HIRE OF OLD COURT HOUSE

Name:.....
Organisation: (if applicable).....
Address:.....
..... Post Code:.....
Telephone Numbers Work:.....
Home:.....
Mobile:.....
E-mail address:

ROOM(S) REQUIRED:

OLD COURT ROOM **ROOM 15**

Type of Function:.....
Date(s) of Function:

Number of people expected to attend:.....
Start of booking

End of booking

Account to be sent to, if different from above:

Name:.....
Address

DECLARATION

I note that this Application does not in itself constitute any Agreement, but agree that when written notification of acceptance has been received this application and such acceptance shall constitute the legal contract of hiring between East Grinstead Town Council and myself and organisation on whose behalf I am officially authorised to make the hiring.

I confirm that I have received the Council's Conditions of Use and Hire and have read and understood them and a copy of the Official Scale of Charges. I voluntarily accept the same and undertake to abide by and conform to the same in the event of this application being granted.

I am over 18 years of age.

Signature of applicant: Date:.....

Print name.....