

EAST GRINSTEAD TOWN COUNCIL

TABLE OF FEES, PAYMENTS AND SUMS, FIXED BY THE TOWN COUNCIL ACTING AS THE BURIAL AUTHORITY FOR THE PARISH OF EAST GRINSTEAD TO APPLY FROM 1ST APRIL 2012

ALL THE FEES ARE DOUBLED FOR NON-PARISHIONERS

1. INTERMENT FEES

For the burial of the body of:-

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| (a) | a stillborn child, or a person whose age at the time of death did not exceed 1 month (Parishioner or Non-Parishioner) | FREE |
| (b) | a person whose age at the time of death exceeded 1 month but did not exceed 12 years | £150.00 |
| (c) | a person whose age at the time of death exceeded 12 years:- | |
| | Depth of Grave - 5ft | £440.00 |
| | Depth of Grave - 7ft | £540.00 |
| | Depth of Grave - 8ft | £610.00 |

Where a coffin exceeds 25" in width and 78" in length there will be an extra charge of £11 per extra inch. These additional charges will be waived where it is apparent that the coffin size relates to the size of the person being interred.

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| (d) | for interment of urn containing ashes | £130.00 |
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2. EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES

For the exclusive right of burial (for a period of 50 years from the date of Grant) in an earthen grave 9ft x 4ft	£610.00
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For the purchase of grave space for a child	£200.00
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3. MEMORIALS (Fees are not doubled for Non-Parishioners)

For the right to erect or place on a grave in respect of which the exclusive Right of Burial has been granted:-

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| (a) | Head Stone or Cross:- | |
| | Not exceeding 2ft in height | £185.00 |
| | Not exceeding 4ft in height | £210.00 |
| | <i>There will be no extra charge for a memorial vase incorporated in the Head Stone as an integral design feature.</i> | |
| (b) | Separate Tablet or Stone/Marble Vase | £110.00 |

All the above fees include initial inscription.

For each inscription after the first	£100.00
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The Grave space number must be on the back of the Head Stone or Cross - no smaller than 1/2" lettering.

4. <u>GARDEN OF REMEMBRANCE</u>	
Purchase of a Garden of Remembrance Plot	£190.00
Interment in Garden of Remembrance of cremated remains (Permit fee for a tablet in a Garden of Remembrance Plot is included in the interment fee)	£110.00
Marble Vase on a Garden of Remembrance Plot	£45.00

All Ashes, Urns and Caskets interred must be marked by a Stone Tablet, size 16" x 16" x 2". The Plot Number to be placed central at the top of the face of the tablet above any inscription and to be in 1¹/₈" lettering. Any other wording thereon to be approved by the Town Clerk beforehand.

If it is intended that the Plot be used for more than a single interment then sufficient space should be left on the tablet to accommodate any future additional inscription(s).

5. <u>MEMORIAL WALL</u>	
For the right to have installed in perpetuity an inscribed plaque on the Mount Noddy Memorial Wall, Size 8 x 4.5 inches, sourced from an approved Town Council Memorial Mason. (Price includes plaque purchase and installation).	£450.00
Administration Charge for each inscription after the first.	£50.00

6. <u>OTHER FEES</u>	
Scattering of ashes on grave or lawn	£45.00
For the purchase, planting and maintenance of one native tree	£140.00
For the right to have a tree dedication plaque	£40.00
For the donation of an approved bench (150cm / 5 feet) to be placed in the burial ground. To include concrete plinth, installation and plaque.	£850.00

VAT shall be added to the fees where appropriate.

7. <u>FAMILY HISTORY AND RESEARCH</u>	
Research time will be charged in half-hourly units with a minimum charge period of 30 minutes.	£15.00
Transfer of Deed of Grant	£35.00
Photocopy of record, A3 or A4, per sheet.	£1.00

NOTES

- (i) All the above amounts are to be DOUBLED in respect of Non-Parishioners, EXCEPT paragraph 3 MEMORIALS.
- (ii) Parts 1 to 5 inclusive shall apply to Mount Noddy Cemetery, East Grinstead.
- (iii) **PLEASE NOTE: PLANTING OF GRAVES IS NOT PERMITTED. ONLY PLANTS IN CONTAINERS ARE ALLOWED.**

In determining whether fees chargeable are at the Residential or Non-Residential rate the following will apply:-

1. Purchase of Grave Space
The permanent address of the purchaser will determine whether the fee is levied at a single rate for parishioners or double rate for non-parishioners (see note (i) above).

2. Interments

The last permanent address of the deceased will be used. In cases where long term residents of East Grinstead have been accommodated in residential care/nursing homes outside the Town Council's area or who have moved away for other reasons, then, so long as the deceased has had a permanent address in East Grinstead within the year immediately prior to date of death and whose name appears on the Town Council's Electoral Register, then the Residential scale will apply.

3. All other charges will be applied according to the Residential qualification of the applicant as at the date when payment is made to the Town Council.

EAST GRINSTEAD TOWN COUNCIL

RULES AND REGULATIONS

MOUNT NODDY CEMETERY

Town Council Offices Telephone No 01342 323636

To maintain the required level of cemetery maintenance and tidiness visitors are asked to observe the following guidelines:-

OPENING TIMES

From 8.30 a.m. to 8.00 p.m. or sunset whichever is the earlier.

ACCESS

The main gate is open during opening hours. There are three other gates in the fence which borders the public footpath, which leads from the Mount Noddy Recreation Area to Blackwell Farm Road and pedestrian access is normally restricted to the centre gate.

Vehicular access is for visitors to the Cemetery only. Vehicular access to Section 5C is via the upper or lower gates which are normally kept locked and will be opened on request. Drivers should use the tarmac roads and not park on the grass verges. It may be necessary, at times, to ask drivers to move their vehicles if they are restricting the access of a funeral cortège.

RUBBISH

Litter bins are situated around the Cemetery and should be used to dispose of all rubbish. Wreaths and floral tributes from recent funerals and at Christmas time are removed by Cemetery staff when they have deteriorated, unless specifically requested to be retained for a longer period.

MEMORIALS AND THE PLANTING OF GRAVES

Only headstones and NOT kerbs are permitted as memorials. The headstone may incorporate a vase or urn and vases or urns may also be placed on the grave space.

PLANTING IN THE GROUND IS NOT PERMITTED. Under no circumstances, should **glass containers, chippings and edging/fencing** be used. These restrictions facilitate ease of maintenance and are Council policy. The Town Council reserves the right to remove all instances of unauthorised planting, kerbstones or other unauthorised fixtures without further reference to the owner of the grave.

Newly dug graves will be filled in and re-turfed when they have settled which is usually after a period of six to nine months after the date of burial. It is advisable that no memorial be placed on a new grave until it has settled and been re-turfed. Where subsequent subsidence occurs in the interests of Health & Safety cemetery staff may re-level and returf graves. Wind chimes are **NOT** permitted in the cemetery.

WATERING

Watering cans are provided for your use and can be found at the taps. Please return cans to the taps as soon as you have finished watering. Please ensure that cans are left empty, particularly in very cold weather when they can freeze and split. Please also note that at times water supplies may be turned off to avoid freezing. When watering visitors are asked not to use pesticides/insecticides in the water.

GENERAL

Families with children and dogs are most welcome to visit the Cemetery. It is, however, important that children are kept under supervision as some of the memorials may be loose and could be dangerous. Dogs must be kept on a lead at all times and owners are required to clear up any of their dog's mess and place it in the dog litter container provided.

All enquiries, in the first instance, should be made to the Town Council offices at East Court, College Lane, East Grinstead, West Sussex, RH19 3LT.

April 2011