



## REGULAR HIRER CHARGES 2025 – 2026

<b>East Court Mansion</b>					
<b>Hall Hire / Booking Period</b>		<b>Casual Booking £ per hour</b>	<b>Block Booking £ per hour</b>	<b>Minimum Hire Period</b>	
<b>Cranston Suite / Main Hall / Council Chamber / Mayor's Parlour</b>					
Monday - Friday	08:00 – 00:30	<b>£23.00</b>	<b>£17.50</b>	2 Hours	January - December
<b>Main Hall Only</b>					
Saturday	08:00 – 00:30	<b>£44.00</b>		6 Hours	April - September
	08:00 – 00:30	<b>£33.00</b>		4 Hours	October / March
Sunday	08:00 – 00:30	<b>£33.00</b>		4 Hours	January / December
<b>Main Hall &amp; Cranston Suite</b>					
Monday - Thursday	08:00 – 00:30	<b>£33.00</b>		2 Hours	January / December
Friday	08:00 – 00:30	<b>£45.00</b>		2 Hours	January / December
Saturday	08:00 – 00:30	<b>£69.00</b>		6 Hours	April - September
	08:00 – 00:30	<b>£51.50</b>		4 Hours	October - March
Sunday	08:00 – 00:30	<b>£51.50</b>		4 Hours	January / December
<b>East Court Kitchen</b> Only available with room hire		Minimum of 8 hours – No Charge		Fixed Rate <b>£66.00</b> (50% discount approved Charities)	
<b>Alcohol</b>		Pay Bar	<b>£63.00</b>	Own Alcohol	<b>£73.50</b>

<b>Meridian Hall</b>					
<b>Booking Period</b> <i>(Including courtyard &amp; kitchen)</i>	<b>Casual Bookings £ per hour</b>	<b>Block Bookings £ per hour</b>	<b>Minimum Hire Period</b>		
Monday to Thursday 08.00 – 17:00	<b>£33.00</b>	<b>£26.50</b>	2 Hours		
Monday to Thursday 17.00 – 00:30	<b>£33.00</b>	<b>£33.00</b>	2 Hours		
Fridays : 08.00 – 00.30	<b>£66.15</b>		4 Hours		
Saturdays 08.00 – 00.30 (April – September)	<b>£93.50</b>		8 Hours		
Saturdays 08.00 – 00.30 (October – March)	<b>£70.00</b>		4 hours		
Sunday 08.00 – 00.30	<b>£70.00</b>		4 hours		
<b>Alcohol</b>		Pay Bar	<b>£63.00</b>	Own Alcohol	<b>£136.50</b>
<b>Ceiling Voile</b>		Fixed charge or the period of hire		<b>£115.50</b>	

Booking code AC

1. The above charges are inclusive of VAT at the standard rate.
2. Sundays before a Bank Holiday are charged at Saturday rate.
3. New Year's Eve (Monday – Thursday) is charged at Friday rate.
4. Own Alcohol - 50% discount approved Charities
5. With the exception of regular bookings a breakage deposit of **£300.00** is charged prior to the event.
6. Bookings time must include sufficient time to set up and clearing away. Payment will be required for any extended use in accordance with the scale of charges.
7. EGTC caretakers will set out and put away all tables and chairs; crockery and cutlery must be left clean.